

Huber Packet Cover

715.479.0617 (option #3)

fax 715.477.0653

You have been sentenced to serve a term in the Vilas County Jail and have requested information regarding the Electronic Monitor Program (EMP)

You must provide the Jail with information supporting your need for the EMP.

-EMP for a medical reason will require you to contact the Vilas County Jail Nurse (715-479-0628 option #5) to discuss your medical issue and sign a release of information request regarding your medical records. If you are required to attend several medical appointments a month attach a list of all scheduled appoints (including when, where, and with what doctor).

-EMP for care of a special family need will require documentation of the circumstance and a written explanation as to why you are the only one that can provide for this individual on an around the clock basis. You will need to fill out the attached Family care/Childcare Verification Form and provide all required documentation.

-EMP for situations not covered above will be determined on a case by case basis. It would be in your best interest to provide the Jail with as much information/documentation as possible to show your need.

-Complete the attached forms, provide the above information, and mail or bring them into the Jail well in advance of your scheduled arrival date. This will allow for any issues that arise to be corrected prior to your incarceration.

Attached to this letter, you will find the following:

- Vilas County Jail Electronic Monitor Application
- Family care/Childcare Verification Form

If you have any questions, call the Jail and talk to either the on duty Sergeant or Jail Administrator at (715) 479-0617 (option #3).