

**WELCOME  
FIRST TIME OPEN CLASS EXHIBITOR  
INSTRUCTIONS**

Here are a few tips to assist you if you have never exhibited at the Vilas County Fair before. Follow these easy steps to make your fair experience more enjoyable. Refer to specific requirements of the Wisconsin Administrative Code on pages 4-9 for more details.

1. Look through the premium book to classify the items you'd like to exhibit. Your entry form is in the center of the premium book.
2. Determine the Department of the item in the Open Class section. Only 4-H members & youth organizations can exhibit under the Junior Fair Division. Department X is reserved for individuals who are mentally or physically challenged.
3. Now determine the Class of the item and then the Lot number. (i.e. say you are entering a knit afghan. Refer to page 38 – Dept. 127, Class C, Lot # 4) Note there is also a Senior Citizen Class available for this particular Department. Pages 4-9 will be more specific as far as general requirement & definitions.
4. List every item that you want to exhibit on your entry form and fill in all of the pertinent information.
5. Mail your entry form along with the \$2 entry fee or bring it with you on registration day Wednesday, Aug. 3<sup>rd</sup> from 9am-5pm. By mailing it you will save some time because your entry tags will be ready ahead of time for you.
6. Entry tags can be picked up on registration day from 9am-5pm at the fair office. Do not bring your items at this time. Go through the gate to the back side of the office in the exhibit building. You will be given an exhibitor pass at that time.
7. Attach the top part of the entry tag to your items and bring them to the fairgrounds on Friday, Aug. 12<sup>th</sup> from 9am-5pm. The bottom part of the tag is your claim check. A superintendent will be on hand to assist you.
8. Now all you have to do is wait to see how good you do. You may pick up your exhibit items on Sunday evening, Aug. 14<sup>th</sup> after 7PM. If you were lucky enough to win a ribbon, premium checks will be mailed after the fair.

If you have any questions, please don't hesitate  
to contact the fair office at 715-479-2057.