

Ciszek, chair, called the regular meeting of the Extension Education and Community Development Committee to order at 9:00 a.m., on May 11, 2009 in Conference Room # 1, at the Vilas County Courthouse, Eagle River, Wisconsin.

Present: The following persons were present: County Board members Gene Ciszek, Dennis Nielsen, Emil Bakka, Mary Platner, and Ralph Sitzberger; others Nancy Anne Miller, Kelly Haverkamp, Joan LeFebvre, Terri Miller, Penny Otte, & Rosemary Leveille
The following County Board members were excused:
The following County Board members were absent:

Approve Agenda: Motion by Nielsen, second by Bakka to approve the agenda to be handled in any order at the discretion of the Chair. Motion carried, all voting aye.

Approve Minutes: Motion by Nielsen, second by Sitzberger to approve the minutes of the April 2, 2009 meeting. Motion carried, all voting aye.

Agenda item # 4: Summer Horticulture Position Agreement – The committee was presented with the agreement for the 2009 Summer Horticulture Educator Program. **Motion by Nielsen, second by Sitzberger to approve the agreement and have Chairman Ciszek, sign. Motion carried, all voting aye.**

Agenda item # 5: Civil Rights Review – N. Miller explained the Civil Rights Review process that is done every four (4) years by UW-Extension. The committee was given the agenda (on file in the UWEX office) for the review, which will take place on June 4th in conjunction with the regular committee meeting.

Agenda item # 6: Featured Program – LeFebvre discussed her written report (on file in the UWEX office) along with several other handouts (also on file in the UWEX office). Two (2) flyers on “Postpartum Mood Disorders” were shown to the committee these will now be included with “Parenting the First Year” newsletter that is sent to all new mothers in the county.

Agenda item # 7: WNEP County Support Letter of Agreement – T. Miller stated that the letter of agreement did not arrive from the state in time for the meeting. She explained that it is the yearly agreement on the expenses of the WNEP program in Vilas County. **Motion by Sitzberger, second by Bakka to have Chairman Ciszek, sign the letter when it arrives to comply with the June 1, 2009 deadline. Motion carried, all voting aye.**

Agenda item # 8: Update on Community Connection Survey – Platner asked if everyone thought that the survey was reaching “all” of the people in the county, and asked for input and suggestions on accomplishing this goal. The committee was also informed that questionnaires are available in the office should they need any. Haverkamp stated that there are 110 responses as of today’s date and that every town has been heard from except Presque Isle.

Agenda item #9: Extension Office Sustainability Dialogue – N Miller explained that this item will remain on the agenda so the committee will be able to bring their thoughts about Extension and/or any programming ideas or concerns.

Agenda item #10: Master Food Preserver Training for Otte – A request to have Otte attend the training for Master Food Preserver and funding assistance was presented to the committee. LeFebvre explained that she normally handles these types of questions from callers; since she is not in the office at times it would be beneficial if someone else could be trained to answer these questions as well. The Northern District office is would be able to pay a portion of the costs and needs the county to match. **Motion by Platner, second by**

Sitzberger for Vilas County to match up to \$250.00 for Otte to attend the Master Food Preserver training. Motion carried, all voting aye.

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Agenda item #11: Out-of-County travel – Motion by Bakka, second by Sitzberger for all staff out-of-county travel. Leveille & Stys – Eau Claire, Otte – Ashland, N. Miller – Marshfield, Haverkamp – Stevens Point and LeFebvre – Madison. Motion carried, all voting aye.

Agenda item #12: WACEC Silent Auction Expense – A motion to allocate \$50.00 for the purchase of items for the WACEC silent auction was made by Nielsen, second by Sitzberger. Motion carried, all voting aye.

Agenda item #13: Budget Update/Approval of vouchers - Leveille distributed a monthly budget summary and submitted the following bills for payment: Book world, Inc.-\$70.16; Broad of Regents of University of Wisconsin System-\$35,640.00; Charlotte Chariton-\$25.00; Clermont Printing and Office Supply-\$561.00; CPP, Inc-\$551.50; Kathleen Haverkamp-\$269.88; Laser Innovation-\$145:00; Nancy Anne Miller-\$451.09; Pamida, Inc.-\$23.58; Schilleman Bus Service of Eagle River-\$191.92; Soil and forage Analysis Laboratory-\$29.00; Trig's Food & Drug-\$25.27; Univ of Wisconsin –Extension-\$6.00; Venture North Creations-\$198.00; Water & Environmental Analysis Lab-\$60.00; Xerox Corporation-\$1,694.14; and Youth today-\$29.50. **Motion by Sitzberger, second by Nielsen to approve the vouchers presented at this meeting and the budget updates. Motion carried, all voting aye.**

Correspondence and Communications – the committee members were given an invitation to the VILAS Vision awards night and an information booklet on the WACEC state conference.

Future Meeting Dates/Items: The next regular meeting is set for Thursday, June 4, 2009 at 9:00 a.m. in the Vilas County Courthouse.

Adjournment: Motion by Nielsen, second by Bakka to adjourn at 10:20 a.m. Motion carried, all voting aye.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Respectfully submitted by: Rosemary Leveille