

PERSONNEL COMMITTEE MEETING

September 8, 2009

Chair Kathleen Rushlow called to order the meeting of the Personnel Committee at 1:03 p.m., Tuesday, September 8, 2009, at the Vilas County Justice Center, Eagle River, Wisconsin.

Public meeting notice was given to the public more than twenty-four hours prior to the meeting.

Present: Committee Members: Chair Kathleen Rushlow, Vice-Chair Linda L. Thorpe, James Behling, Bob Egan and Sig Hjenvick. Others present: Corporation Counsel Martha Milanowksi, Commission on Aging Director Joe Fortmann, Sheriff John Niebuhr, Chief Joe Fath, Jail Administrator Tim Evenson and Personnel Confidential Assistant Beth Carter.

Approval of Agenda: Motion by L. Thorpe, seconded by B. Egan to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye, motion carried.

Approval of Minutes: Motion by L. Thorpe, seconded by J. Behling to approve the August 24, 2009, minutes. All voting aye, motion carried.

Approval of Bills: Motion by L. Thorpe, seconded by S. Hjenvick to approve the bills as presented. All voting aye, carried.

Vacation Carryover Requests: None

Closed Session: Motion by L. Thorpe, seconded by S. Hjenvick to go into closed session at 1:05 p.m., pursuant to Wis. Stat., §19.85(1)(c)(e)(f) & (g), to discuss matters relating to collective bargaining; preliminary consideration of specific personnel problems; for purposes of conferring with legal counsel with respect to litigation in which it is or is likely to become involved. A roll call vote found the following members voting yes: Chair K. Rushlow, Vice-Chair L. Thorpe, J. Behling, B. Egan, and S. Hjenvick, unanimous, motion carried.

Adjournment of Closed Session and Return to Open Session: Motion by L. Thorpe, seconded by S. Hjenvick for adjournment of the closed session and return to open session at 3:34 p.m. A roll call vote found the following members voting yes: Chair K. Rushlow, Vice-Chair L. Thorpe, J. Behling, B. Egan, and S. Hjenvick, unanimous, motion carried.

Committee may consider ratifying any action taken in closed session:

- Motion by S. Hjenvick, seconded by J. Behling to except resignation of John Gray as discussed in closed session. All voting aye, carried.
- Motion by S. Hjenvick, seconded by B. Egan that Corporation Counsel Martha Milanowski draft a letter to President Randy Schneider of Local #118 informing him that it is the practice of Vilas County not to pay part-time deputies any contract benefits and that this matter is subject to bargaining. All voting aye, carried.

- Motion by J. Behling, seconded by B. Egan to direct the Personnel Chair and Corporation Counsel to discuss a potential furlough program as discussed in closed session with the Department Heads at their next Department Head meeting. All voting aye, carried.

Commission on Aging Benefit Specialist Additional Hours: Commission on Aging Joe Fortmann is requesting that the Personnel Committee consider increasing the Half-time Benefit Specialist to full time status for the period of November 1, 2009 through December 31, 2009. Motion by S. Hjemvick, seconded by L. Thorpe, that Mr. Fortmann must go before his committee of jurisdiction for approval and after committee of jurisdiction has approved request, then forward their recommendation to the Personnel Committee for final approval. All voting aye, carried.

County Safety Director Update for September County Board: Mr. Galloway is unable to attend due to vacation. Mr. Galloway's Interim Reports outlines and indicates at this time all formatting and content modifications agreed upon by the Loss Control Committee have been incorporated into the final draft version of the Vilas County Safety Plan, Vilas County Courthouse and Justice Center Evacuation Plan, and the Transitional Return to Work Policy. These documents have been distributed to the Chairperson of the Loss Control Committee and to the Corporation Counsel. The final review of these documents by the Loss Control Committee is scheduled for 9/17/2009. At the direction of the Loss Control Committee, Mr. Galloway will present the documents to the full Board of Supervisors for adoption. Motion by J. Behling, seconded by S. Hjemvick to accept the County Safety Interim Report as presented. All voting aye, carried.

Resolution Re: Change the Part-time Correctional Officer position, assigned to Jail Records Specialist duties to a Full-time Position, Effective January 1, 2010: Chief Joe Fath informed the Committee that the Sheriff withdraws the resolution. No action taken.

Letters and Communications: None.

Future Meeting Dates: September 23rd and October 1, 2009.

RFP Outside Labor Counsel: Motion by J. Behling, seconded by L. Thorpe that Corporation Counsel draft a request for proposal for outside labor counsel. All voting aye, carried.

Adjournment: Motion by J. Behling, seconded by B. Egan to adjourn the meeting at 3:47 p.m. All voting aye, carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Beth Carter
Personnel Confidential Assistant