

## PERSONNEL COMMITTEE MEETING

April 7, 2009

Chair Kathleen Rushlow called to order the meeting of the Personnel Committee at 1:05 p.m., on Tuesday, April 7, 2009, at the Vilas County Courthouse, Eagle River, Wisconsin.

Public meeting notice was given to the public more than twenty-four hours prior to the meeting.

**Present:** Committee Members: Chair Kathleen Rushlow, Vice-Chair Linda L. Thorpe and Bob Egan. Excused absence: James Behling and Sig Hjemvick. **Others present:** Commission on Aging Chair Irv Teichmiller, Commission on Aging Director Joe Fortman and Personnel Confidential Assistant Beth Carter.

**Approval of Agenda:** Motion by L. Thorpe, seconded by B. Egan to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye, carried.

**Approval of Bills:** None.

**Vacation Carryover Requests:** None.

**Closed Session:** Motion by L. Thorpe, seconded by B. Egan to go into closed session at 1:05 p.m., pursuant to *Section 19.85(1)(c) & (g)*, for purposes of interviewing potential candidates for the *Commission on Aging Senior Dining Site Manager* position; and for purposes of conferring with legal counsel with respect to litigation in which it is or is likely to become involved. A roll call vote found the following members voting yes: Chair K. Rushlow, Vice-Chair L. Thorpe, and B. Egan, unanimous, motion carried.

**Adjournment of Closed Session and Return to Open Session:** Motion by L. Thorpe, seconded by B. Egan for adjournment of the closed session and return to open session at 1:45 p.m. A roll call vote found the following members voting yes: Chair K. Rushlow, Vice-Chair L. Thorpe, and B. Egan, unanimous, motion carried.

**Committee may consider ratifying any action taken in closed session:**

- **Interviewing potential candidates for the *Commission on Aging Senior Dining Site Manager* position:** Motion by L. Thorpe, seconded by B. Egan to offer position to Carol Young, pending background check and pre-employment drug test. All voting aye, carried.

**Letters and Communications:** None.

**Future Meeting Dates:** April 22<sup>nd</sup>, 2009.

**Adjournment:** Motion by L. Thorpe, seconded by B. Egan to adjourn the meeting at 2:05 pm. All voting aye, carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Beth Carter  
Personnel Confidential Assistant