

PERSONNEL COMMITTEE MEETING

March 31, 2009

Chair Kathleen Rushlow called to order the meeting of the Personnel Committee at 9:07 a.m., on Tuesday, March 31, 2009, at the Vilas County Courthouse, Eagle River, Wisconsin.

Public meeting notice was given to the public more than twenty-four hours prior to the meeting.

Present: Committee Members: Chair Kathleen Rushlow, Vice-Chair Linda L. Thorpe, James Behling, Bob Egan and Sig Hjemvick. Others present: Corporation Counsel Martha Milanowski and Personnel Confidential Assistant Beth Carter. **Others Present:** Commission on Aging Director Joe Fortmann and Information Technology Chris Kamps and County Conservationist Carolyn Scholl.

Approval of Agenda: Motion by B. Egan, seconded by L. Thorpe to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye, carried.

Approval of Bills: Motion by J. Behling, seconded by S. Hjemvick to approve the Simandl & Prentice, S. C. bill in the amount of \$337.50, as presented. All voting aye, carried.

Closed Session: Motion by L. Thorpe, seconded by J. Behling to go into closed session at 9:10 a.m., pursuant to Wis. Stat., § 19.85(1)(c)(e)& (g), for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; review applications for the *Commission on Aging Senior Dining Site Manager* position and for purposes of conferring with legal counsel with respect to litigation in which it is or is likely to become involved. A roll call vote found the following members voting yes: Chair K. Rushlow, Vice-Chair L. Thorpe, J. Behling, B. Egan, and S. Hjemvick, unanimous, motion carried.

Adjournment of Closed Session and Return to Open Session: Motion by L. Thorpe, seconded by J. Behling for adjournment of the closed session and return to open session at 11:41 a.m. A roll call vote found the following members voting yes: A roll call vote found the following members voting yes: Chair K. Rushlow, Vice-Chair L. Thorpe, J. Behling, B. Egan, and S. Hjemvick, unanimous, motion carried.

Committee may consider ratifying any action taken in closed session:

- **Review Applications for COA Site Manager:** 8 applications were received for the *Commission on Aging Senior Dining Site Manager* position. Motion by L. Thorpe, seconded by J. Behling that four (4) candidates be interviewed on Tuesday, April 7, 2009. All voting aye. Carried.

Vacation Carryover Requests: Motion by S. Hjemvick, seconded by L. Thorpe to approve a one (1) day vacation carryover request for Jack Seyfert, until June 1, 2009 and that the Highway Department notifies the Personnel Committee when Mr. Seyfert uses the one (1) vacation day carryover. All voting aye, carried.

Letters and Communications: None.

Future Meeting Dates: April 3rd, 7th and 22nd, 2009.

Adjournment: Motion by S. Hjemvick, seconded by L. Thorpe to adjourn the meeting at 11:43 a.m.
All voting aye, carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Beth Carter
Personnel Confidential Assistant