

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: 8/5/2008

Ron DeBruyne called to order the regular meeting of the Vilas County Public Health Board at 1:01 p.m. on Tuesday, August 5, 2008 in Justice Center at the Vilas County Courthouse, Eagle River, WI.

Present: Ron DeBruyne, Linda Thorpe, Al Bauman, Jim Behling, Dawn Gapko, Gina Egan, Laurel Dreger, Pam Pedersen, Lori Bergum, Kelley Moran, Don Tatolovich, Martha Milanowski, and Nicole Wykowski.

Absent/Excused: Dan Paretzky DVM, Terrance Moe MD, Ed Bluthardt.

Motion by Thorpe, second by Bauman to approve today's agenda. Carried.

Motion by Thorpe, second by Bauman to approve minutes of July 9, 2008 meeting. Carried.

Approve Staff Attendance at Upcoming Meetings: Motion by Bauman, second by Thorpe to approve all staff attendance at meetings as requested. Carried.

Dental Assistant

Position is currently vacant due to prior assistant resigning. Gina presented slightly revised job description and asked permission to begin advertising to fill position. Motion by Bauman and second by Thorpe to approve revised job description. Carried. Motion by Bauman and second by Thorpe to request permission of full county board to fill vacant position. Ron DeBruyne will sign single person resolution and present to full county board at next meeting. Gina discussed expanding Anna Kessro's job duties to include dental clerk responsibilities as well. Since this is a current employee taking on additional job duties there is no need for a new job description or county board approval.

1:09 Colleen Gorrilla and Julie Balocca entered meeting.

Resolutions

1. Joint Resolution – Vilas County Public Health and Law Enforcement Committee for Vilas County Humane Officer

Dusty Leet, the current Humane Officer has resigned. This position will need to be filled since the Humane Officer fulfills many statutory duties re animal enforcement including rabies follow-up. Vilas County Humane Society has expressed interest. Motion by Thorpe and second by Bauman to ask Humane Society to bring proposal to next Health Board meeting. Carried.

2. Joint Resolution – Vilas County Public Health and Law Enforcement Committee for the Establishment of Pharmaceutical Database Resolution

Resolution was approved. Motion by Thorpe and second by Bauman to forward resolution on to County Board. Carried.

- 3. Resolution for Wisconsin Dental Association Grant Application**
Resolution was approved. Motion by Behling and second by Bauman to forward resolution on to County Board. Carried.
- 4. Resolution for Ministry Pooled Funds Grant Application**
Resolution was approved. Motion by Bauman and second by Thorpe to forward resolution on to County Board. Carried.
- 5. Resolution for Aspirus Foundation Grant Application**
Resolution was approved. Motion by Thorpe and second by Bauman to forward resolution on to County Board. Carried.
- 6. Resolution for Children's Healthcare Alliance of WI Grant Application**
Resolution was approved. Motion by Thorpe and second by Bauman to forward resolution to County Board. Carried.
- 7. Resolution for Delta Dental Grant Application**
Resolution was approved. Motion by Bauman and second by Thorpe to forward resolution on to County Board. Carried.

Grant Updates

WIC – Current caseload 265, up from 250 beginning of year. Last months participant numbers were 295. May receive another increase if numbers continue to be high. Julie Balocca of Lac du Flambeau indicated their project has a caseload of 250 currently.

PNCC – Have served 14 women thus far this year. This is a Medicaid benefit but we offer it to all Vilas County pregnant women. Majority of clientele are first time/teen mothers. July's active caseload is 4.

Immunization Program – Busy with immunizations for upcoming school year. Distributed 2007 flu shot statistics.

Oral Health – Kelley distributed Oral Health Packet to all members. Packet provides statistics as to numbers in each program, fluoride varnish, fluoride rinse and sealant programs. We have an arrangement with Park Falls Dental Clinic that they will accept our urgent needs clients. As of June 24, 2008 revenue received back from MA is \$10, 039.18 for varnishes and \$14, 176.55 for sealants. Food pantry screenings for adults will continue. Recently began screenings for PNCC and will begin offering at WIC this coming year.

Beach/Well Testing – Don reported that the interns have completed inspection of the approximate 400 transient community wells pursuant to the MOU with the DNR. They are currently working on the inspections of the approximate 300 (this summer, 900 by next June) tourist rooming houses pursuant to the MOU with DPH. They have performed several well tests for private citizens for fee. They currently test 16 beaches weekly, 4 in Oneida and 12 in Vilas. No beaches in Vilas have had to be closed this summer.

WWWP – Pam reported on serving 85 women aged 45 – 64 thus far this year. Her current caseload is 125. She has been able to get 6 of her clients onto the MA program so that they can receive treatment for cancers that were diagnosed through the screening process.

Tobacco – This year our focus has been on various issues including smoke free workplace/dining, second hand smoke, and community education and outreach Pam stated that the 2009 focus will be on Smoke free Wisconsin agenda items, specifically Smoke Free Work Places. The FACT group will do a grocery store survey in the fall to access Vilas County residents opinions re smoke free workplaces. We will then present the results of the survey to the Eagle River city council.

Preparedness – Pam indicated that we have been involved in four planning/training exercises thus far this year.

1. Antiviral Distribution
2. Community Containment/School Closure
3. Mass Clinic in Lincoln County
4. MI/WI Border Counties Tabletop

We have a few more exercises coming up. We are working closely with Julie Balocca of Lac Du Flambeau on county preparedness planning.

Equipment Purchases

Our fax machine and shredder have not been operating properly. Motion by Bauman and second by Behling to bring bids for both items to next meeting. Carried. Behling suggested we look into paperless fax through our individual computers. Resolution is much better. We will contact IT to inquire about possibility.

MA Revenues – 2007 Dental Program

We were recently told by Alleman that the 2007 MA Dental Revenues had been deposited into the general fund. We need to recoup those funds if possible. It was always envisioned that those revenues would go back into the dental program to sustain it. Motion by Bauman and second by Behling to ask Finance Committee for assistance in getting 2007 MA Dental Program payments back into our dental program revenues accounts.

Directors Report

Grocery store in Phelps is being cleaned up. Dept of Agriculture has been involved.

Home in Phelps is being cleaned up. Arrangement with Phelps Town Crew Chief that they will finalize clean up and place costs on tax role if necessary.

Town of Washington property, clean-up continues, will re-inspect later this week or next.

Fuel spill in MW home – still posted as uninhabitable, owners not willing to take legal action against fuel company, insurance co is paying for removal/replacement of floor tiles/ and various other items of home construction that have been soaked by fuel oil.

Campylobacter outbreak in summer camp, 5 positive cultures, resolving without problem.
Salmonella outbreak at summer camp, 1 positive culture, several other ill. Resolved

Project Lifesaver – bracelet banding project through law enforcement for dementia and autistic to provide means of tracking/locating if person wanders off/gets lost.

We will be doing in-service for courthouse employees re flu/handwashing/cough this fall.

Working on PHD website with help from Oshkosh interns.

Distributed HAN financial report showing 2007 PHD funding sources
Federal/State/County.

Review Monthly Budget: Nothing noted.

Letters and Communications

Oneida County Mental Health Summit on September 12th, Gina will attend.

Next Meeting Sept. 5, 2008 at 9:30 am in Conference Rooms 2 and 3.

Approve Vouchers: Motion by Bauman, second by Thope to approve vouchers.
Carried.

Motion by Bauman, second by Thorpe to adjourn at 3:30 pm. Carried.

Minutes reflect notations of the recorder, Laurel Dreger, and are subject to approval by this Board.