

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: December 10, 2009

Chairman Ron DeBruyne called to order the regular meeting of the Vilas County Public Health Board at 12:02 p.m. on December 10, 2009 in the Vilas County Justice Center Training Room, Eagle River, WI.

Present: Ron DeBruyne, Al Bauman, Jim Behling, Ed Bluthardt, Linda Thorpe, Dan Paretsky, Colleen Gorrilla, Gina Egan, Heidi Nykolayko, Kelley Moran, Sarah Hughes, Brian Jorata and Wendy Budde.

Absent/Excused: Terrance Moe, Becky DeMuth, Dawn Gapko, and Randy Samuelson.

Also Present: Gene Leveille, Terri Timmers, Martha Milanowski, Chris Kamps, Gary Peske.

2. Motion by Bluthardt, second by Behling to approve agenda to be discussed in any order by the Chair. Carried.

3. Motion by Thorpe, second by Behling to approve minutes of November 4, 2009 meeting. Carried.

4. **Approve Staff Attendance at Upcoming Meetings:** Motion by Bauman, second by Thorpe to approve staff attendance at all upcoming meetings. Carried.

12/7 – Wendy to attend Northcentral Radon Informational Meeting in Antigo.

12. Office Equipment Purchases: Gene Leveille presents the committee with an estimate to install a remote telephone dialer for the vaccine refrigerator. The telephone dialer would be connected to a pager in the Sheriff's Dept. dispatch center. The total estimate is \$779.75. Discussion. Gary Peske speaks on behalf of the Sheriff's Dept. Motion by Thorpe, second by Bauman to approve and forward to the Public Property Committee. Carried.

- Introductions were made around the table. Brian Jorata tells the committee a little about himself. He is a new employee through the University of Oshkosh Environmental Health Program.

9. Humane Officer Services Agreement/RFP: Martha Milanowski speaks. Gary Peske speaks. Discussion. Motion by Bluthardt, second by Behling to approve the Humane Officer Services Agreement and forward to Humane Society for discussion. Discussion. Carried.

*12:50 pm Chris Kamps arrives at meeting at the request of Egan. She agrees to check out the phone system regarding the proposed refrigerator alarm system.

5. Seasonal Flu Updates and Schedules: Egan gives committee an update on the clinics that are to be held. Brown County 211 helps by providing people with information on where to go for the H1N1 flu shots. The department is sending out press releases, radio ads and the website is updated regularly. H1N1 is currently being given to anyone who requests it.

6. Parents Who Host Campaign: Heidi speaks to the committee about this campaign. The campaign is to provide education to parents and children regarding parents hosting underage drinking parties for their children. Heidi is also helping Patrick Schmidt from the Vilas County Sheriff's Dept. with his campaign against prescription drug abuse by children. She has been working on a Community Perception Survey on drug and alcohol abuse.

7. Dental Project Position Descriptions: Kelley Moran speaks to the committee. The current Dental Hygienist LTE has used her allotted 90 days. The dental program needs more time in 2010, possibly a part time position. Motion by Bluthardt, second by Behling to authorize a part time position and forward the request to the Personnel Committee. Carried.

* 1:30 pm Al Bauman leaves the meeting.

10. Healthy Smiles, Healthy Children Grant Application Resolution: Motion by Bluthardt, second by Behling to approve resolution applying for grant and forward to County Board. Carried.

8. Dental Van: Kelley speaks to committee about buying a dental van with money from the Healthy Smiles, Healthy Children Grant. Discussion. No action taken.

11. Full Agent Status Resolution: Terri Timmers from the Northern Regional Office speaks to the committee. We are currently inspecting 90% of the food, lodging and other facilities and receiving only 80% of the license fees. Discussion. Motion by Bluthardt, second by Behling to table this issue until the January Board of Health meeting so that Greg Kleinheinz can be in attendance. Carried.

12. Office Equipment Purchases:

1) Motion by Bluthardt, second by Thorpe to approve bid from Clermont for a desk and computer table, and forward to the Public Property Committee. Carried.

2) Motion by Bluthardt, second by DeBruyne to approve purchase of 2 laptop computers for the Environmental Health employees, and to forward the request to the Public Property Committee. Carried.

3) Discussion regarding purchasing Credentialing System for LEPC Committee using PHER funds. Motion by Behling, second by Thorpe to forward this request to the Public Property Committee. Discussion. Vote: Bluthardt, Thorpe and Paretsky voting aye. Behling and DeBruyne voting nay. Carried.

4) Motion by Thorpe, second by DeBruyne to approve the purchase of freezer for vaccines. Carried.

13. Environmental Health:

1) Brian, Sarah and Gina went to an Asbestos Seminar.

2) Egan reports a home on Hwy 51 housing 3 families. There is also a semi trailer parked on the property which is filled with junk and not covered.

3) Egan reports receiving 2 mold calls.

14. Director's Report:

- 1) Committee is given Committee Standing Rules for update.
- 2) Certificate is presented to the Health Department by Terri Timmers for Level II Health Department.
- 3) Egan reports on Stericycle Contract.

15. Review of Monthly Budget: Motion by Behling, second by Thorpe to approve the budget report as presented. Carried.

17. Approve Vouchers: Motion by Behling, second by Thorpe to approve vouchers. Carried.

Motion by Thorpe, second by Gorrilla to adjourn the meeting at 3:15 p.m.

Minutes reflect notations of the recorder, Wendy Budde, and are subject to approval by this Board.