

**LAW ENFORCEMENT AND  
EMERGENCY MANAGEMENT  
COMMITTEE MEETING -  
Page 1 of 3**

**December 11, 2009**

Chair Robert Egan called to order the regular meeting of the Law Enforcement and Emergency Management Committee at 9:00 a.m., on Friday, December 11, 2009, in the Justice Center Conference Room, at the Vilas County Sheriff's Department, Eagle River, Wisconsin.

**Present.** The following persons were present: Robert Egan, Sigurd Hjemvick, Alden Bauman, Jack Harrison, Edward Bluthardt, Sheriff Niebuhr, Captain Butler, Jail Administrator Evenson, Lieutenant Peske, Emergency Management Director Galloway, and recorder Carol Krebs.

**Approve agenda.** Alden Bauman made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by Jack Harrison. All voting aye. Carried.

**Approve Minutes.** Alden Bauman made a motion to approve the minutes of the November 12, 2009 committee meeting. Motion was seconded by Edward Bluthardt. All voting aye. Carried.

**Resignations/New Appointments.** Sheriff Niebuhr advised the committee that Kelly Schoepke was hired as a full-time Correctional Officer, effective December 2, 2009.

**Closed Session:** Motion by Alden Bauman, and seconded by Jack Harrison to adjourn into closed session at 9:33 a.m., pursuant to Wis. Stat. §19.85(1)(c) for the purpose of considering employment and compensation to a public employee over which the Law Enforcement and Emergency Management Committee exercises responsibility. A roll call vote found the following members voting yes: Chair Robert Egan, Vice-Chair Sigurd Hjemvick, Alden Bauman, Jack Harrison, and Edward Bluthardt, unanimous, motion carried.

**Adjournment of the closed session and return to open session:** Motion by Alden Bauman, and seconded by Jack Harrison for adjournment of the closed session and return to open session, at 9:49 a.m., pursuant to Wis. Stat. §19.85(1)(c). A roll call vote found the following members voting yes: Chair Robert Egan, Vice-Chair Sigurd Hjemvick, Alden Bauman, Jack Harrison, and Edward Bluthardt, unanimous, motion carried.

**Committee may consider ratifying any action taken in closed session.** No action was taken by the committee.

**Snowmobile lease program.** Captain Butler asked the committee for permission to lease two snowmobiles from Track Side for the 2009/2010 snowmobile season. The total cost to lease two 2009 GSX LTP 600 Ski Doo snowmobiles would be \$3,000.00. Motion by Alden Bauman, and seconded by Jack Harrison to approve the lease, subject to approval of the Public Property Committee. All voting aye. Carried.

**DEA - Asset Forfeiture.** Sheriff Niebuhr advised the committee that the department is eligible to receive an automobile through a federal forfeiture action, involving a drug case, with the U.S. Marshals Service. The vehicle is like new, and in good operating condition. There is a small lien that would have to be paid off by the County. The total cost to the County would be an administration fee to the U.S. Marshals Service for executing the forfeiture, and the payoff of the lien at Nicolet Credit Union, to release their equity. The total cost would be under \$12,000.00. Motion by Edward Bluthardt, and seconded by Jack Harrison to approve purchasing the forfeiture vehicle. All voting aye. Carried.

**Radio Frequency Use Policy – Draft.** Lieutenant Peske presented a draft copy of the Radio Frequency Use Policy to the committee. No action was taken by the committee.

**Line Item Transfer(s):** Sheriff Niebuhr asked the committee to consider the following line item transfer request(s):

- a. Sheriff Budget;
  - Transfer \$ 4,500.00, from 100.52101.395 Auto to 100.52101.233 Radio;
  - Transfer \$ 4,998.00, from 100.52101.395 Auto to 100.52101.303 Range;
  - Transfer \$ 7,090.89, from 100.52101.395 Auto to 100.57193.810 Hardware Software Outlay;
  - Transfer \$ 20.00, from 100.52101.310 Supplies to 100.52101.392 Testing & Promotion;
  - Transfer \$ 2,600.00, from 100.52101.310 Supplies to 100.52101.810 Equipment;

Motion by Edward Bluthardt, and seconded by Jack Harrison to approve the line item transfers noted above, subject to approval of the Finance Committee. All voting aye. Carried.

- b. Jail Budget;
  - Transfer \$ 5,000.00, from 100.52701.216 Medical to 100.52701.153 Overtime;
  - Transfer \$ 5,000.00, from 100.52701.249 Meals to 100.52701.153 Overtime;
  - Transfer \$ 3,000.00, from 100.52701.431 Process Fees to 100.52701.310 Supplies;
  - Transfer \$ 2,000.00, from 100.52701.431 Process Fees to 100.52701.398 ElectronicMonitoring;

Motion by Edward Bluthardt, and seconded by Jack Harrison to approve the line item transfers noted above, subject to approval of the Finance Committee. All voting aye. Carried.

- c. Emergency Management Budget;
  - Transfer \$300.00, from 100.51104.599 Misc. Expense to 100.52600.312 Xerox;

Motion by Edward Bluthardt, and seconded by Jack Harrison to approve the line item transfer noted above, subject to approval of the Finance Committee. All voting aye. Carried.

**Emergency Management Issues.** Emergency Management Director, James Galloway reported on the activities of his department.

**Communication Project Issues.** Lieutenant Peske updated the committee on the Communications Project.

**Equipment Purchases “Sheriff.”** Sheriff Niebuhr presented the following purchase order requests to the committee:

- 1. CompStat Dashboard Software – Spillman Technologies \$14,500.00  
The software will be paid from the sheriff software/hardware outlay. Motion by Alden Bauman, and seconded by Jack Harrison to approve the purchase, subject to approval of the Public Property Committee. A roll call vote found the following members voting yes: Chair Robert Egan, Vice-Chair Sigurd Hjermvick, Alden Bauman, and Jack Harrison. Edward Bluthardt voted no. Motion carried.

**Page 3 of 3**

2. Firearms from OMB Guns \$4,998.00

The firearms will be paid from the sheriff range expense line. Motion by Edward Bluthardt, and seconded by Alden Bauman to approve the purchase, subject to approval of the Public Property Committee. All voting aye. Carried.

3. SWAT supplies from Streicher's \$1,797.00

The SWAT supplies will be paid from the SWAT expense line. Motion by Jack Harrison, and seconded by Alden Bauman to approve the purchases, subject to approval of the Public Property Committee. All voting aye. Carried

**Equipment Purchases "Jail."** Jail Administrator Evenson presented the following purchase order request to the committee:

1. Guard 1 Plus SE from Time Keeping Systems, Inc. \$13,937.85

The equipment will be paid from the Jail Assessment line. Motion by Alden Bauman, and seconded by Jack Harrison to approve the purchase, subject to approval of the Public Property Committee. All voting aye. Carried.

**Review Budget.** The committee reviewed the budget. Lieutenant Peske asked the committee for permission to carry over the remaining balance of \$32,184.75, in the Vilas-Oneida Interoperability project, as the project will not be completed by December 31, 2009. Motion by Jack Harrison, and seconded by Alden Bauman to approve the carry over request, subject to approval of the Finance Committee. All voting aye. Carried.

**Letters and Communications.** No discussion.

**Approval of bills.** A motion was made by Alden Bauman to approve the bills. Motion was seconded by Sigurd Hjenvick. All voting aye. Carried.

**Future Meeting Date.** The next meeting is scheduled for: Tuesday, January 12, 2010, at 9:30 a.m., in the Justice Center Conference room. The meeting date was confirmed.

**Adjournment.** Motion by Alden Bauman, and seconded by Jack Harrison to adjourn the meeting at 9:55 a.m. All voting aye. Carried.

Minutes reflect the recorders' notations and are subject to approval by the appropriate board or committee.

Submitted by:  
Carol A. Krebs  
Confidential Secretary