

**LAW ENFORCEMENT AND
EMERGENCY MANAGEMENT
COMMITTEE MEETING -
Page 1 of 4**

August 13, 2008

Chair Robert Egan called to order the regular meeting of the Law Enforcement and Emergency Management Committee at 9:30 a.m., on Wednesday, August 13, 2008, in the Justice Center Conference Room, at the Vilas County Sheriff's Department, Eagle River, Wisconsin.

Present. The following persons were present: Robert Egan, Sigurd Hjenvick, Jack Harrison, Alden Bauman, Edward Bluthardt, Sheriff Niebuhr, Captain Butler, Jail Administrator Evenson, Lieutenant Peske, Lieutenant Collins, and recorder Carol Krebs.

Approve agenda. Alden Bauman made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by Jack Harrison. All voting aye. Carried.

Approve Minutes. Edward Bluthardt made a motion to approve the minutes of the July 10, 2008 committee meeting. Motion was seconded by Alden Bauman. All voting aye. Carried.

Resignations/New Appointments. Sheriff Niebuhr advised the committee of two recent resignations. Correctional Officer, Melissa McDonald has resigned her position effective, August 26, 2008. Telecommunications Officer, Nila Foley has given notice of her retirement, effective October 1, 2008.

Sheriff Niebuhr advised the committee of the following new appointments: Deputy Gerard Ritter has been promoted to Lieutenant, effective July 27, 2008; Eric Santefort has been selected to fill a Deputy Sheriff vacancy, effective July 27, 2008; and Jamie Steffens has been selected to fill a Correctional Officer vacancy, effective August 3, 2008.

Resolution - Telecommunications Officer Vacancy. Sheriff Niebuhr presented a Resolution to fill the Telecommunications Officer vacancy due to a retirement. Motion was made by Edward Bluthardt and seconded by Alden Bauman to approve the Resolution to fill the Telecommunications Officer position. All voting aye. Carried.

Resolution - Vilas County Humane Officer. Sheriff Niebuhr requested this agenda item be tabled at this time. Motion by Alden Bauman and seconded by Jack Harrison to table the Resolution for the Vilas County Humane Officer. All voting aye. Carried.

Resolution - D.A.R.E. Officer Position. Sheriff Niebuhr presented a Resolution to hire a part-time Deputy Sheriff D.A.R.E. Officer. The Sheriff would like to hire a part-time, certified D.A.R.E. instructor, to instruct a twelve-week D.A.R.E. program for all of the elementary schools in Vilas County. The program would be funded through the

Page 2 of 4

D.A.R.E. account within the Sheriff's CY2008 budget. Upon expenditure of the D.A.R.E.

funds, the position will be removed from the department. A motion was made by Alden Bauman and seconded by Jack Harrison to approve the Resolution for part-time Deputy Sheriff D.A.R.E. Officer. All voting aye. Carried.

Resolution - Prescription Drug Centralized Data Base. The committee was asked to consider supporting a joint Resolution with the Public Health Committee in support of a prescription drug centralized data base. The Resolution was drafted to urge Wisconsin State legislators to enact legislation to ensure that the State of Wisconsin create and fund a central database where pharmacists would be required to check the history of previously dispensed controlled substances before dispensing controlled substances. A motion was made by Alden Bauman and seconded by Edward Bluthardt to approve the Resolution. All voting aye. Carried.

Resolution - Jail Radio System. Jail Administrator Evenson presented a Resolution to purchase a new radio system for the County Jail. The total cost of the new radio system, including eight portable radios and a repeater is \$21,008.00. The new radio system can be paid for from the Jail Assessment line. A motion was made Edward Bluthardt and seconded by Alden Bauman to approve the Resolution for a new radio system for the County Jail. All voting aye. Carried.

Resolution - Fill Corrections Officer Vacancy Due to Resignation. Sheriff Niebuhr presented a Resolution to fill a Correctional Officer vacancy. Motion was made by Edward Bluthardt and seconded by Alden Bauman to approve the Resolution to fill the Correctional Officer position. All voting aye. Carried.

Resolution - Project Lifesaver Grant - Helen Bader Foundation. Sheriff Niebuhr introduced a Resolution requesting permission to apply for \$5,000.00 in grant funds from the Helen Bader Foundation, Inc., for Project Lifesaver. Project Lifesaver is a national organization dedicated to locating lost or missing victims of Alzheimer's disease. The Sheriff has organized a group of community leaders and Vilas County officials to oversee the implementation of Project Lifesaver in Vilas County. A motion was made by Edward Bluthardt and seconded by Alden Bauman to approve the Helen Bader Foundation Project Lifesaver Grant Resolution. All voting aye. Carried.

R.F.P. - Jail Medical Services. Jail Administrator Evenson advised the committee of the need advertise for 2009 Jail Health Care Services. He is currently advertising for bids, and all proposals are due in by 9:00 a.m., on Friday, August 29, 2008. The proposals received, will be reviewed at the September committee meeting.

Out of State Training - User's Conference - Spillman Technologies, Inc., October 6-9, 2008, Salt Lake City, Utah. Jail Administrator Evenson requested permission for Captain Butler and himself to attend the 2008 Spillman Technologies, Inc., User's Conference. The conference is scheduled for October 6 - 9, 2008, in Salt Lake City, Utah. The total cost for their attendance is \$5,453.28. A motion was made by Alden

Page 3 of 4

Bauman and seconded by Jack Harrison, to approve Jail Administrator Evenson and Captain Butler's attendance to the conference, subject to approval of the Finance Committee. All voting aye. Carried.

911 Communication Center Console Replacement and Reconfiguration Proposals - Bid Openings. Lieutenant Peske presented the following proposals to the committee for the 911 Communication Center Console Replacement and Reconfiguration:

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| 1. | XYBIX - Littleton, Colorado | \$62,852.00; |
| 2. | Watson Dispatch - Green Bay, Wisconsin | \$54,319.40; |
| 3. | Karns Services, Inc. - Bloomington, Minnesota | \$44,955.76 option 1; |
| | Karns Services, Inc. - Bloomington, Minnesota | \$36,124.46 option 2; |
| 4. | Wrightline - New London, Wisconsin | \$40,484.16 option 1; and |
| | *Wrightline - New London, Wisconsin | \$40,689.76 option 2 |

After much discussion, a motion was made by Sigurd Hjemvick and seconded by Edward Bluthardt to select the bid from Wrightline, option 2, in the amount of \$40,689.76. All voting aye. Carried. Lieutenant Peske advised it will take about six to eight weeks to manufacture the console, and the project will be completed by November 30, 2008.

Emergency Management Issues. Emergency Management Director, James Galloway was not present and excused due to a hazmat incident he was dispatched to.

Communication Project Issues. Lieutenant Peske updated the committee on the Communications Project.

Equipment Purchases "Sheriff." No discussion.

Equipment Purchases "Jail." No discussion.

Review Budget. The committee reviewed the budget. Motion by Jack Harrison and seconded by Alden Bauman to approve the budget as presented. All voting aye. Carried.

Letters and Communications. Sheriff Niebuhr advised the committee the department responded to a mutual aid request received from Marinette County, during their homicide investigation, on July 31, 2008. Sheriff Niebuhr is the Northeast Regional Director for law enforcement services. He made contact several agencies for mutual aid, and 22 officers from the surrounding area responded to Marinette County.

Sheriff Niebuhr advised the Lac du Flambeau Tribal Court has not paid for housing their sentenced prisoner's in 2008. The current balance due is \$16,880.00, through June 30, 2008. Alden Bauman advised this matter would be discussed at the next County-Tribal Concerns Committee meeting.

Approval of bills. A motion was made by Alden Bauman to approve the bills. Motion was seconded by Edward Bluthardt. All voting aye. Carried.

Future Meeting Date. Thursday, September 11, 2008, at 9:30 A.M., in the Justice Center conference room. Meeting date was confirmed.

Annual Jail Inspection/Tour. The 2008 County Jail inspection is complete.

Adjournment. Motion by Jack Harrison, and seconded by Alden Bauman to adjourn the meeting at **11:15 a.m.** All voting aye. Carried.

Minutes reflect the recorders' notations and are subject to approval by the appropriate board or committee.

Submitted by:

Carol A. Krebs
Confidential Secretary