

**LAW ENFORCEMENT AND  
EMERGENCY MANAGEMENT  
COMMITTEE MEETING -  
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**June 12, 2008**

Chair Robert Egan called to order the regular meeting of the Law Enforcement and Emergency Management Committee at 9:30 a.m., on Thursday, June 12, 2008, in the Justice Center Conference Room, at the Vilas County Sheriff's Department, Eagle River, Wisconsin.

**Present.** The following persons were present: Robert Egan, John Annin, Jack Harrison, Alden Bauman, Edward Bluthardt, Stephen Favorite, Kathleen Rushlow, Sheriff Niebuhr, Chief Deputy Fath, Jail Administrator Evenson, Captain Butler, Lieutenant Peske, Ken Anderson, and recorder Margaret Favorite.

**Approve agenda.** John Annin made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by Alden Bauman. All voting aye. Carried.

**Approve Minutes.** Alden Bauman made a motion to approve the minutes of the May 12, 2008 committee meeting. Motion was seconded by Jack Harrison. All voting aye. Carried.

**Resignations/New Appointments.** Sheriff Niebuhr advised the committee that Correctional Officer, Jennifer Allen has been promoted to Jail Sergeant, as of June 1, 2008. Sheriff Niebuhr also advised Kevin Schramke has been hired to fill a part-time Deputy Sheriff vacancy, as of June 10, 2008.

**Resolution - Replace Vacated Correctional Officer.** Motion was made by Edward Bluthardt to approve the Resolution to Replace Vacated Correctional Officer. Motion was seconded by Alden Bauman. All voting aye. Carried.

**Resolution - Create Additional Part-Time Correctional Officer.** A motion was made by Alden Bauman to table the Resolution. Motion was seconded by Edward Bluthardt. All voting aye. Carried.

**Staffing Issues.** Sheriff Niebuhr advised the committee of an increase in calls for service in the Lac du Flambeau area, and he may need to ask the committee for additional staff at some point in the future. He further advised the committee that the hiring process is continuing to move forward to fill the remaining department vacancies.

Sheriff Niebuhr also advised the committee that one of our Deputy Sheriff's and one of our Correctional Officer's have been called to active military duty. It is anticipated their absence may be greater than one year.

**Ordinance Amendment - Chapter 9 Public Peace and Order.** Motion by Alden Bauman and seconded by John Annin to table this agenda item. All voting aye. Carried.

**2008 County-Tribal Law Enforcement Grant.** Sheriff Niebuhr advised the committee that the department received the County's share of the 2008 County-Tribal Law Enforcement Grant, on Monday, June 9, 2008.

**Lodging Expense - FBINA 2008 Conference in Milwaukee, WI July 25-29, 2008.** Chief Deputy Fath will be attending the FBINA 2008 Conference in Milwaukee, WI, July 25-29, 2008. He asked the committee for permission to exceed the daily allowable lodging rate of \$150.00. The lowest room rate available, at the Hilton Milwaukee City Center, is \$159.00 per night. A motion was made by Edward Bluthardt to approve the daily lodging rate of \$159.00, for Chief Deputy Fath to attend the FBINA 2008 Conference, and forward the matter to the Finance Committee for their consideration. Motion was seconded by John Annin. All voting aye. Carried.

**Vilas County Business Travel Expense Reimbursement Policy.** Captain Butler discussed the current Vilas County Business Travel Expense Reimbursement Policy with the committee. In particular, his concern was the daily meal allowance. Currently the daily meal allowance is set at \$25.00 per day. Captain Butler asked the committee to consider a recommendation to the Finance Committee to increase the meal allowance to \$40.00 per day. After much discussion, a motion was made by Edward Bluthardt to support the daily meal allowance increase to \$40.00 per day, and forward the matter to the Finance Committee for their consideration. Motion was seconded by Alden Bauman. All voting aye. Carried.

**Advertise for bids R.F.P. 911 Communications Center Console Replacement Furniture (reference: Resolution 2007-98).** Lieutenant Gary Peske asked the committee for permission to advertise for bids for the 911 Communications Center Console Replacement Furniture (reference: Resolution 2007-98). Corporation Counsel, Martha Milanowski has reviewed the R.F.P. and the advertisement and she has approved the same. Motion was made by Jack Harrison to approve advertising for bids for the new furniture. Motion was seconded by Edward Bluthardt. All voting aye. Carried.

**Emergency Management Issues.** Emergency Management Director, James Galloway was out of the county assisting Sauk County with their flood disaster.

**Communication Project Issues.** Lieutenant Peske updated the committee on the Communications Project issues.

**Equipment Donation(s).** Sheriff Niebuhr advised the committee that the department has received some equipment donations. Five new radar units were donated by the same individual that previously supplied the department with a new patrol boat. This individual wishes to remain unnamed at this time. Sheriff Niebuhr also advised the committee that the Rhinelander Wal-Mart has donated five TV's to the department, that were recovered during the execution of a search warrant. On May 29, 2008, the **Page 3 of 3**

Rhineland Wal-Mart, General Manager, Brent Sundby advised they wished to donate the televisions and any other recovered property currently in our possession. Mr. Sundby also wrote, on behalf of the 420 hard working associates at the Rhineland Wal-Mart Super Center, he wanted to thank the department for bringing the individuals to justice that were involved.

**Equipment Purchases “Sheriff”.** Chief Deputy Fath asked the committee for approval of the following purchases: a replacement computer for the SMART trailer, from Kustom Signals, Inc., in the amount of \$1,396.35; and a digital audio recorder, from Tactical Technologies, Inc., in the amount of \$7,893.00. A motion was made by Alden Bauman to approve the equipment purchases as presented, subject to approval of the Public Property Committee. Motion was seconded by John Annin. All voting aye. Carried.

**Equipment Purchases “Jail”.** No Discussion.

**Review Budget.** The committee reviewed the budget. Motion by Jack Harrison and seconded by John Annin, to approve the budget as presented. All voting aye. Carried.

**Letters and Communications.** Sheriff Niebuhr updated the committee on the Wisconsin Spillman User Group Conference that the department hosted on June 5<sup>th</sup> and 6<sup>th</sup>.

Sheriff Niebuhr shared a letter of commendation Jail Sergeant, Rodger Haugen received from Nicolet Area Technical College, regarding the GED program provided to the inmates.

Chair Robert Egan requested a demo of the Spillman computer software, be provided to the committee at a future meeting. He also requested a tour of the Jail be added to the July meeting agenda.

Captain Butler offered to demonstrate the Thermo Imaging equipment the department received from an equipment grant.

**Approval of bills.** A motion was made by Alden Bauman to approve the bills. Motion was seconded by John Annin. All voting aye. Carried.

**Future Meeting Date.** Friday, July 11, 2008, at 9:30 A.M., in the Justice Center conference room. *Meeting was changed to: Thursday, July 10, 2008, at 9:30 A.M.* Supervisor John Annin will be excused from the meeting.

**Adjournment.** Motion by Alden Bauman, and seconded by Edward Bluthardt to adjourn the meeting at 11:24 a.m. All voting aye. Carried.

Minutes reflect the recorders’ notations and are subject to approval by the appropriate board or committee.

Submitted by:

Margaret Favorite, Law Enforcement Clerk

Carol A. Krebs, Confidential Secretary