

LAND RECORDS COMMITTEE MINUTES OCTOBER 3, 2008
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Chairman Radtke called to order the meeting of the Vilas County Land Records Committee at 8:58 a.m., on Friday, October 3, 2008, in Conference Room #1, at the Vilas County Courthouse, Eagle River, Wisconsin.

Members Present: Fred Radtke, Mary Platner, Jack Harrison, and Leon Kukanich

Members Excused: Charles Rayala

Others Present: Barb Gibson, Becky Nordine, Sherry Bierman, Joan Hansen and Sue Schaab Kent

Approve Agenda: Motion by Kukanich and seconded by Harrison to approve the current agenda in any order at the Chair's discretion. All voted aye. **Motion carried** on a unanimous voice vote.

Approve Minutes: Motion by Kukanich and seconded by Platner to approve the minutes of the meeting on September 8, 2008. All voted aye. **Motion carried** on a unanimous voice vote.

Land Records 2009 Budget: Gibson reviewed the changes covered by Resolution 110 which was passed by Finance and County Board for the GIS Software/Hardware Conversion Project. Gibson stated budget amounts reflect the projected total of retained fees by the Register of Deeds Office of \$45,000 for next year. Motion by Platner and seconded by Harrison to approve the final Land Records 2009 Budget. All voted aye. **Motion carried** on a unanimous voice vote.

Land Info/Mapping 2009 Budget: Gibson discussed changes to the software amount and those covered by Resolution 110. Motion by Harrison and seconded by Platner to approve the final Land Info/Mapping 2009 Budget for \$261,316.47 (includes all wages and benefits). All voted aye. **Motion carried** on a unanimous voice vote. Gibson stated she received approval from Public Property for \$3,050.82 in an outlay account to purchase a laser printer next year. Public Property also approved up to \$3,500 for changing the layout of the Mapping/Surveyor offices to set up cubicles to resolve a space needs problem. Gibson requested a Line Item Transfer of \$2,471.18 from unused Addressing Coordinator wages to Capital Equipment as instructed by Public Property toward expenses of space needs issue. Motion by Platner and seconded by Kukanich to approve this Line Item Transfer. All voted aye. **Motion carried** on a unanimous voice vote. Gibson also requested a Line Item Transfer of \$1,182.54 to Information Technology for hardware reimbursement on the mapping server (Mr. Slate). Motion by Platner and seconded by Kukanich to approve this Line Item Transfer. All voted aye. **Motion carried** on a unanimous voice vote.

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Tax Listing 2009 Budget: Bierman stated her final budget was the same as the preliminary that was approved last month (\$100 increase for conventions and \$100 decrease on supplies and equipment). Due to the increase paid for mileage that went into effect mid year, Bierman requested a Line Item Transfer of \$50 from Maintenance of Equipment to Conventions, Dues & Meetings to cover the mileage for attending her meeting last month. Motion by Platner and seconded by Kukanich to approve this Line Item Transfer. All voted aye. **Motion carried** on a unanimous voice vote. Motion by Harrison and seconded by Kukanich to approve the Tax Listing 2009 Budget. All voted aye. **Motion carried** on a unanimous voice vote.

Review Layout/Approve increase in cost of Rural Road Directory: Gibson presented the revised and expanded Rural Road Directory prepared by Grassl. She said he did a great job making the maps bigger and including a water body directory. It has been expanded 30% and Gibson suggested raising the cost from \$12 to \$15. Motion by Harrison and seconded by Platner to approve this cost increase and forward to Finance for their approval. All voted aye. **Motion carried** on a unanimous voice vote.

Addressing Update: Nordine stated she is wrapping up and completing the final changes/proofing on the Saint Germain road and address changes. She indicated that Plum Lake will be contracting an addressing project. Nordine said she will be going out in the field with a Micro Data representative next week to see how the GPS addressing work is done. The members discussed how far the county has come in addressing and would like to see Gibson prepare a press release for next year on how addressing/technology has changed over the last 10 years.

Land Records Update: Gibson distributed and discussed the current Land Records and Land Information/Mapping spreadsheets with the members. She indicated that while we do not have any major project for next year, that she is looking ahead and meeting with an Ayres Associates representative next week about the 2010 color high resolution digital orthophotography project. Since the imaging will be done digitally the cost should be a lot less than the last project.

Tax Listing Update: Bierman stated she only has the tax rolls for Conover and Saint Germain to still do. She stated that the values were put back on the tax roll for the Native American lands that were previously removed. Bierman discussed the \$31 credit from the Department of Revenue that people/lands with improvements will be receiving.

Out of County Travel: None

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Letters and Communications: None

Public Comments: None

Board Concerns: None

Vouchers were presented for approval. Motion by Platner and seconded by Kukanich to approve vouchers. All voted aye. **Motion carried** on a unanimous voice vote.

Land Info/Mapping

EO Johnson Co.	1-24" wide & 1-36" wide rolls of paper	\$131.69
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Tax Listing

Florida Micro	3 Lexmark toner cartridges	\$839.32
Sherry Bierman	State Meeting WI Real Property Listers	\$256.96

Meeting Dates in 2009 are scheduled on Tuesday: February 3, June 2, September 1, and October 6, at the Vilas County Board Rooms, at 9 a.m.

Adjournment: Motion by Harrison and seconded by Kukanich to adjourn the meeting at 10:07 a.m. All voted aye. **Motion carried** on a unanimous voice vote.

Submitted by: Sue Schaab Kent

****12/17/08 – The February meeting was rescheduled for January 19, 2009.**

APPROVED BY LAND RECORDS COMMITTEE AT JAN 19, 2009 MEETING