

Open meeting law complied with. Quorum verified.

Call to order:

The meeting was called to order at 9:00 A.M. at the Vilas County Courthouse by Chairman Ronald De Bruyne with the following committee members present: Maynard Bedish, Charles Rayala, Jr., Kathleen Rushlow and Linda Thorpe. Other persons present at various times during this meeting: Gene Leveille, Steve Rhode, Capt. John Butler, Martha Milanowski, Gina Egan and David Alleman.

Approve agenda to be discussed in any order by the Chair:

Motion by L. Thorpe, 2nd by C. Rayala to approve the agenda with the agenda order at the Chair's discretion. All voting aye. Carried.

Approve previous minutes:

Motion by C. Rayala, 2nd by M. Bedish to approve the minutes of the November 15, 2008 meeting and the November 21, 2008 special joint meeting as presented. All voting aye. Carried.

Approval of bills:

Motion by C. Rayala, 2nd by M. Bedish to approve the bills as presented. All voting aye. Carried.

Social Services Dept. purchases:

Nothing presented.

2005 Plat Books:

L. Thorpe reported that the costs of mailing the surplus 2005 plat books as a free insert along with other Tourism & Publicity literature would be prohibitive. She also reported that the Tourism & Publicity Department Director felt that giving out an obsolete piece of non-requested information detracted from the overall purposes of the promotion literature. Other options were discussed. Motion by K. Rushlow, 2nd by M. Bedish to offer the 2005 plat book free to area libraries, information bureaus and chambers of commerce as a giveaway item. All voting aye. Carried.

Hail damage – insurance adjuster's report:

The Clerk presented a report from an insurance adjuster hired by the County's insurance carrier to investigate for possible hail damage stemming from the Memorial Day weekend storm. 13 County owned buildings in the Eagle River were found to have sustained some hail damage. The damage claim totals \$87,120.27. No repairs are anticipated over the winter months. The Clerk was instructed to contact the County's insurance carrier to find out if the claim can be carried over until after the winter. K. Rushlow felt that all of the buildings should be slated for repair with the exception of the Social Services wing, as that building may be replaced sometime in the next few years.

Sheriff's Dept. & Jail Purchases:

Capt. Butler presented the following purchase requests:

1) 2 DVM-750 Digital Ally In-squad Video Camera System from Tactical Solutions at a total cost of \$9,580.00. Capt. Butler stated that a local patron of law enforcement efforts was expected to pay for half of the cost of this purchase. Motion by C. Rayala, 2nd by K. Rushlow to approve the purchase. All voting aye. Carried.

2) 1 W-Trac GPSR from Brickhouse Security at a cost of \$1,269.80. Capt. Butler also stated that this item would require a \$50.00 monthly service fee. Motion by C. Rayala, 2nd by R. De Bruyne to approve the purchase and monthly fee schedule. All voting aye. Carried.

Public Health Dept. purchases:

Nothing presented.

Maintenance Supervisor report and purchases:

a. 2008 expense line item transfer:

G. Leveille presented 3 2008 expense budget line item transfer requests. Motion by C. Rayala, 2nd by M. Bedish to approve the transfer and to send them on to the Finance & Budget Committee for their consideration. All voting aye. Carried.

b. Transfer from General Fund for 2008 Budget-Justice Center Utilities-Resolution to County Board:

G. Leveille reported that the utility expense line for Justice Center light, water and fire protection would be over budget for November and December 2008. He requested that a resolution go to the January 2009 County Board to transfer funds from the General Fund for that expense line. He was not able at this time to provide the actual dollar amount needed. K. Rushlow felt that this issue should come back before the committee in January 2009 when a firm dollar amount could be established. Motion by K. Rushlow, 2nd by C. Rayala to table this item until the January 2009 Public Property meeting. All voting aye. Carried.

G. Leveille then reported that a condensate pump had been replaced with a spare. A boiler feed water pump is on the verge of failure. He is getting prices for a replacement. The main Courthouse sewer line clogged again the evening of December 11, 2008. G. Leveille will get prices regarding the repair or replacement of the sewer lateral. He is recommending that this work be carried out as part of a possible upcoming building project. He also reported that the Justice Center air handling unit was reprogrammed and is now operating satisfactorily. He is recommending the upgrade of the HVAC control system in that building due to continued problems with a number of the controls.

Information Technology report, travel and purchases:

S. Rhode reported that a recent upgrade of the AS400 system was a success. No travel or purchase requests were presented.

Letters and Communications:

Nothing presented.

Set next meeting date and time:

The next regular meeting was set for Wednesday, January 14, 2009 at 9:00 AM.

Designated smoking area.

G. Leveille presented the costs of various types of smoking shelters. M. Milanowski presented non-smoking ordinances and policies from Waukesha, Polk, Shawano and Burnett counties. G. Egan presented the non-smoking policies of various area counties. Some restrict smoking to a set distance from county buildings. Others prohibit smoking anywhere on county grounds. Only one county provided an outdoor smoking shelter for the public and employees. C. Rayala felt that a smoking ban would be the best course of action. This concept was discussed at length. K. Rushlow felt that the County Fairgrounds and other outdoors public grounds should be exempt. M. Milanowski recommended that a non-smoking ordinance be passed as opposed to a non-smoking policy. Motion by C. Rayala, 2nd by L. Thorpe to send this issue to the Legislative & Judicial Committee with the recommendation to create a joint ordinance with the Public Property Committee prohibiting smoking on Vilas County properties with the exception of the County Fairgrounds, the County Forest and outdoor recreation areas and the County soccer fields. All voting aye. Carried.

Adjournment:

Motion by C. Rayala, 2nd by M. Bedish to adjourn. All voting aye. Carried.
Meeting adjourned at 10:41 A.M.

Respectfully submitted by:
David R. Alleman
Vilas County Clerk