

Open meeting law complied with. Quorum verified.

Call to order:

The meeting was called to order at 9:00 A.M. at the Vilas County Courthouse by Chairman Ronald De Bruyne with the following committee members present: Maynard Bedish, Charles Rayala, Jr., Kathleen Rushlow and Linda Thorpe. Other persons present at various times during this meeting: Gene Leveille, Chris Kamps, Barb Gibson, Gary Peske, Tim Evenson, Al Moustakis, Nick Myers and David Alleman.

Approve agenda to be discussed in any order by the Chair:

Motion by M. Bedish, 2nd by L. Thorpe to approve the agenda with the agenda order at the Chair's discretion. All voting aye. Carried.

Approve previous minutes:

Motion by C. Rayala, 2nd by L. Thorpe to approve the minutes of the September 26, 2008 meeting as presented. All voting aye. Carried.

Public Health Dept. purchases:

There were no purchases presented. G Egan did inform the committee that her staff is unable to use the courthouse pool vehicle due to current policy limitations. The Clerk was instructed to put this item on the November agenda for discussion and possible action.

Approval of bills:

Motion by C. Rayala, 2nd by L. Thorpe to approve the bills as presented. All voting aye. Carried.

Sheriff's Dept. & Jail Purchases:

G. Peske presented a bill for generator repair at the Lac du Flambeau tower site for replacement of a faulty starter. C. Rayala thought that the cost was excessive. K. Rushlow pointed out that the technician traveled from De Pere which raised the mileage fee. Motion by M. Bedish, 2nd by C. Rayala to approve payment of the bill. All voting aye. Carried.

T. Evenson presented a purchase request for electronic entry locks to be installed on 3 doors in the Justice Center and Court area. Cost from Simplex-Grinnell includes hardware, wiring and installation and totals \$8,893.05. Motion by K. Rushlow, 2nd by C. Rayala to approve the purchase with the funds coming from the Jail Assessment budget. All voting aye. Carried.

2009 Budget and Outlays:

A. Moustakis and N. Myers presented a 2009 outlay account request totaling \$15,100.62 as additional funds needed to purchase the required equipment and software for their paperless office initiative. \$25,000.00 was budgeted in an outlay account for 2008 and is currently unspent. As this project involves hardwiring to the courtrooms at a cost of about \$6000.00, it was felt that those funds might be wasted if the County remodels those areas in the near future. Motion by K. Rushlow, 2nd by M. Bedish to delay consideration of the additional outlay amount of \$15,100.62 until the 2010 budget, but to approve the carrying

over of \$25,000.00 of unspent District Attorney Outlay funds into the 2009 budget. All voting aye. Carried.

Purchase of white boards for conference rooms – recommendation of the Research and Planning Committee:

The Clerk presented the information from the Research & Planning Committee. That committee recommends the purchase of three 48”x 36” erasable whiteboards, to be installed in each of the conference rooms. C. Kamps also demonstrated an electronic whiteboard that is currently used by the Public Health Department and could be used in the conference rooms. Motion by K. Rushlow, 2nd by C. Rayala to approve the purchase and installation of three Ultra-Trim Magnetic Porcelain whiteboards at a cost of \$169.99 each, and necessary markers and erasers, from Clermont Office Supply with the funds coming from the Maintenance Dept. budget. All voting aye. Carried.

2008 Outlay Accounts – expense to date:

This report was presented by the Clerk.

Plat Books – 2007 & 2008 sales and proposed new edition:

The Clerk presented an inventory of 2005 and 2007 edition plat books. About 740 2007 edition plat books have been sold out of an initial purchase amount of 3000 copies. Motion by C. Rayala, 2nd by M. Bedish to delay publication of a new edition plat book and to continue selling the current 2007 edition until inventory has been drastically reduced. All voting aye. Carried. Upon hearing the recommendation that the remaining 2005 plat books be disposed of, K. Rushlow suggested that they be given to the Tourism & Publicity Committee to be included in their promotional packages at no extra charge.

Extension of boiler stacks – resolution to the County Board:

A resolution was presented by the Maintenance Dept. Director to remedy a problem with the height of the boiler smoke stacks. This is a joint resolution with the Finance & Budget Committee. Motion by C. Rayala, 2nd by L. Thorpe to approve the resolution and to send it on to the Finance & Budget Committee for their approval. All voting aye. Carried.

Social Services Dept. purchases:

A purchase request was presented from the Social Services Dept. for the following:

ASAP Software D-Base Plus Upgrade to 2.61.5 at a cost of \$860.40.

The State will pay \$854.26 of this cost. Vilas County will pay \$6.14.

Motion by C. Rayala, 2nd by M. Bedish to approve the purchase. All voting aye. Carried.

Information Technology report, travel and purchases:

C. Kamps reported that she and Mike Duening had attended the Spillman Users Conference held in Salt lake City, Utah. 480 Spillman users were in attendance. She further reported that the Spillman software upgrade for the jail had been released, but would not be installed here until later due to our placement on the Spillman upgrade list. She also spoke about current dispatch console upgrades that will occur in November, 2008. She also reported that the format of the property tax bills would have to be changed due to the State offering a “1st dollar” credit to all property taxpayers. C. Kamps then notified the

committee that UW Extension had received State supplied iPods. The use of them would require enabling iTunes, which is currently blocked from our network for security reasons. Extension would need to have a PC that is off network to allow this use. Motion by K. Rushlow, 2nd by R. De Bruyne to instruct C. Kamps to do nothing to enable iTunes or any other currently blocked internet services and to advise UW Extension to bring this issue to the Public Property Committee for discussion. All voting aye. Carried.

Maintenance Supervisor report and purchases:

G. Leveille reported that a recent area power outage had occurred at 2 A.M. He stated that it appeared that all Courthouse systems had come back on line without problems. He then reported the replacement of a circulating pump at a cost of \$501.77. He then reported that the proposed sealing of the Justice Center sally port concrete floor could be accomplished with a non-slip coating at a cost of \$6,040.00. This has been budgeted in a 2009 outlay account. M. Bedish voiced his approval of the sealing process.

a. Line item transfers:

G. Leveille requested two line item transfers as follows:

\$100.00 from the Justice Center Outlay-sidewalk repair line and \$1,645.80 from the Justice Center Outlay-garage door line with the total of \$1,745.80 going into the Boiler Maintenance line.

\$300.00 from the Justice Center Outlay-garage door line to the Telephone line item.

Motion by C. Rayala, 2nd by M. Bedish to approve both line item transfer request and to send them on to the Finance & Budget Committee. All voting aye. Carried.

Letters and Communications:

K. Rushlow presented samples of plastic bags manufactured in Wisconsin by disabled persons. She instructed that Maintenance Director to try the bags out and report back to the committee

Joint meeting with Research & Planning Committee – Friday, November 21, 2008:

This special joint meeting date was presented to the committee.

Set next meeting date and time:

The next regular meeting was set for Friday, November 14, 2008 at 9:00 AM.

Adjournment:

Motion by C. Rayala, 2nd by L Thorpe to adjourn. All voting aye. Carried.

Meeting adjourned at 11:04 A.M.

Respectfully submitted by:

David R. Alleman

Vilas County Clerk

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