

Open meeting law complied with. Quorum verified.

Call to order:

The Public Property Committee Vendor's Conference was called to order at 9:00 A.M. at the Vilas County Courthouse by Chairman Ronald De Bruyne with the following committee members present: Maynard Bedish, Kathleen Rushlow and Linda Thorpe. Charles Rayala, Jr. was excused. R.F.P. Subcommittee members Bob Egan and Sig Hjenvick were also present as was Vilas County Board Chairman Stephen Favorite.

Other persons present at various times during this meeting: Maintenance Dept. Director Gene Leveille, I.T. Dept. Director Chris Kamps, Commission on Aging Director Joe Fortmann, Social Services Director Greg Schiek, local news reporter Ken Anderson and Vilas County Clerk David Alleman.

Approve agenda to be discussed in any order by the Chair:

Motion by L. Thorpe, 2nd by K. Rushlow to approve the agenda with the agenda order at the Chair's discretion. All voted aye. Carried.

Introduction of Committee members, County Board members and County staff present:

The Chairman had all Vilas County Board members and staff members introduce themselves to the vendors in attendance.

Introduction of Vendors:

The vendor representatives introduced themselves to the Committee and staff. Listed below are the firms and representatives that were present.

Angus Young – Joseph Stadelman
Architectural Design Consultants, Inc. – William Ryan
Architecture North, Ltd. – Glenn Morrison
Ayes Associates – Paul Gordon
Becher Hoppe – Melody Hamlin and Gregg Hessel
Berners-Schober Associates, Inc. - Ian Griffiths
Blackhawk Engineering
Dimension IV Madison Design Group – Jim Gersich
Hoffman – Miles Girouard
HSR Associates, Inc – Jack Fleig
Hunter Engineering & Design – Chuck Hunter
McMahon Engineers Architects – William Long
Mudrovich Architects – Nate Heuss
Omni Associates – Clark Meyer
Potter Lawson – Paul Brummund
Ratsch Egeineering Company, Ltd. – Henry Berry
Samuels Group – Troy Torgerson
Short Elliot Hendrickson, Inc. – Todd Clark
Somerville Inc. – John Oates and Tom Sawyer
Venture Architects – Gary Jaeger

20 firms were in attendance. The existing contact list for this project will be revised to include only the above firms.

Courthouse expansion R.F.P. – questions and concerns:

The Chair opened the question and answer period. It was recommended that an addendum to the R.F.P be drafted to clarify for the firms the exact deliverables expected. The addendum will include a request for costs of services for a schematic and conceptual phase, as well as costs for full services going forward, including full design, engineering and construction services. Other firms requested applicable copies of existing site plans and building prints including the heating plant and utility locations. The I.T. Dept. will scan and create PDF copies and post to our website. Copies of the latest Space Needs Study were provided to the vendors in attendance. For the sake of uniformity a 27,000 sq. ft. multi-story building addition will be proposed. Actual size will be determined by needs and design considerations.

Tour of existing Courthouse building by Vendors:

Committee members and staff conducted onsite tours of the existing facility.

Letters and Communications:

Nothing presented

Adjournment:

Motion by K. Rushlow, 2nd by L. Thorpe to adjourn. All voted aye. Carried.
Meeting adjourned at 11:04 A.M.

Respectfully submitted by:
David R. Alleman
Vilas County Clerk