

Open meeting law complied with. Quorum verified.

**Call to order:**

The meeting was called to order at 9:00 A.M. at the Vilas County Courthouse by Chairman Ronald De Bruyne with the following members present: Maynard Bedish, Edward Bluthardt, Jr., Charles Rayala, Jr. and Kathleen Rushlow. Other persons present at various times during this meeting: Gene Leveille, Chris Kamps, Joe Fath, Lt. Gary Peske, Scott Jensen, Dave Leack of PSC Alliance and David Alleman.

**Approve agenda to be discussed in any order by the Chair:**

Motion by C. Rayala, 2<sup>nd</sup> by M. Bedish to approve the agenda with the agenda order at the Chair's discretion. All voting aye. Carried.

**Approve previous minutes:**

Motion by K. Rushlow, 2<sup>nd</sup> by M. Bedish to approve the minutes of the May 14, 2008, meeting as presented. All voting aye. Carried.

**Approval of Bills:**

Motion by K. Rushlow, 2<sup>nd</sup> by C. Rayala to approve the bills as presented. All voting aye. Carried.

**Sheriff's Dept. & Jail Purchases:**

J. Fath presented the following requests for purchase:

- 1- Smart Palmtop Computer w/ Comp PR sales Kit CS
- 1- SD Card Reader
- 1- OOW Radar Labor

The above purchase totals \$1,396.35.

He explained that the above purchase was to replace an outmoded unit of similar type. Motion by K. Rushlow, 2<sup>nd</sup> by E. Bluthardt to approve the purchase. All voting aye. Carried. J. Fath then presented the second purchase request.

- 1- JOEY J1R (CTR-753R 256Mb) Trancorder
- 1- Replacement flex wire antenna (A586)
- 1- Remote on/off switch for JOEY (RSW-CAD)
- 1- Stand Alone Voice Transmitter (CST0703INT)
- 1- Receiver/Recorder kit (CT-24)

The above purchase totals \$7,893.00

He explained that the above purchase was in conjunction with a recent upgrade of radar equipment. Motion by C. Rayala, 2<sup>nd</sup> by E. Bluthardt to approve the purchase. All voting aye. Carried

**a. Dispatch Center Furniture RFP and Request for Bids**

G. Peske reported that Resolution 2007-98 authorized the purchase of new dispatch center furniture to expand communication capabilities and to alleviate overcrowding. He presented an RFP that could be used to begin the bid solicitation process. The RFP was previously approved by the Law Enforcement Committee. Motion by K. Rushlow, 2<sup>nd</sup> by

E. Bluthardt to approve the RFP and to allow the advertising of bids for new dispatch center furniture. All voting aye. Carried.

**Courthouse Vehicle:**

**a. Request to Transport Veterans-Veteran's Service Officer:**

S. Jensen reported that part of his job description mandated the transport of veterans for medical purposes. He reminded the committee that the recently passed Courthouse Vehicle Use Policy precluded the transport of any person who was not a Vilas County employee without the permission of the Property Committee. He further stated that the policy also prevented out of county and out of state use of this vehicle. He would like to be able to use the county pool vehicle to transport veterans and their family members to the Veteran's Hospital in Iron Mountain, Michigan. K. Rushlow reminded the committee that this issue was one of the possible policy exceptions that had been previously discussed. Motion by K. Rushlow, 2<sup>nd</sup> by R. De Bruyne to allow use of the courthouse pool vehicle by the Veteran's Service Officer to transport veterans and their family members to the Veteran's Hospital in Iron Mountain, Michigan. The driver of the vehicle must be a Vilas County employee. All voting aye. Carried.

**5. Information Technology Report, Travel and Purchases:**

C. Kamps reported that ISP provider ChoiceTel had completed the fiber optic installation to the courthouse. Current service speeds are now rated at 15mgb and the monthly cost has been halved in comparison to the old T-1 line. Fiber optic installation will soon be completed at the Highway and Forestry offices. A third installation is contemplated between the courthouse and the Eagle River Police Dept.

C. Kamps reported that the recently held W.S.U.G conference was a success. K. Rushlow attended the conference and felt that the information presented was very interesting and worthwhile. A Spillman demo is being set up for the Sheriff's Dept.

C. Kamps reported that the recently hired IT Specialist was on the job and doing well. She then stated that ChoiceTel was interested in presenting a proposal to the committee regarding a new courthouse phone system at the July, 2008 meeting. E. Bluthardt felt that a sales pitch from a service provider would be premature, and that the committee should first consider the option of hiring a phone system consultant. The Chair asked that the ChoiceTel presentation be postponed to a more appropriate time.

**a. Courthouse Phone System-PSC Alliance:**

D. Leack presented a letter from PSC Alliance describing their abilities as phone system consultants. PSC Alliance is currently employed by Vilas County as communication consultants regarding the ongoing county communication project. E. Bluthardt expressed concern that recent planning efforts by the Research & Planning Ad Hoc Committee might preclude moving forward with a courthouse phone system project, due to the current lack of information concerning the size and scope of possible future courthouse and jail expansions. K. Rushlow felt that the phone system need was current, and that an informed consulting firm could design future expansion capability into a proposed system. E. Bluthardt agreed with that concept. C. Rayala also felt that the project should go forward. R. De Bruyne wondered if a bid was necessary, as PSC Alliance was already employed by the county. Motion by K. Rushlow, 2<sup>nd</sup> by C. Rayala to request that PSC Alliance submit a

proposal with costs at the next Public Property Committee meeting regarding consulting services for a new courthouse phone system. All voting aye. Carried.

**Social Services Dept. Purchases:**

None presented.

At 10:00 A.M. Chairman R. De Bruyne excused himself from the meeting. Committee Vice-Chair C. Rayala then conducted the remainder of the meeting.

**Maintenance Supervisor Report/Purchases:**

G. Leveille reported that the master control circuits had been installed in the Justice Center. Simplex will still need to install their equipment. He also reported that the installation of the courthouse 2<sup>nd</sup> floor security window glass had begun. He then stated that the annual Simplex fire alarm system testing and maintenance had been conducted. G. Leveille then reported that the expanded panic button system would soon be installed. He then reported that the issue of asbestos in the floor tile had been brought to him because of a recent floor stripping and waxing job conducted in the Social Services wing. He reported that a previous asbestos study done at the time of the last remodeling had shown no risk of contamination in the existing floor tiles. He then reported on a recent seminar that he attended, and asked that he be allowed to attend future seminars that dealt with the supervision of employees. He stated that the recently hired custodian was doing well. K. Rushlow reported that the cleaning of the Justice Center restrooms was excellent.

**Convene Closed Session:**

No action taken.

**Adjourn Closed Session:**

No action taken

**Committee May Consider Ratifying Any Action Taken in Closed Session:**

No action taken.

**Letters and Communications:**

C. Rayala presented a letter from a local attorney requesting that the names and computer numbers of delinquent property owners be posted on the county's website. K. Rushlow stated that the issue was on the agenda for the next Finance Committee meeting.

**Set next meeting date and time:**

The next meeting was set for Monday, July 14, 2008 at 9:00 AM.

**Adjournment:**

Motion by E. Bluthardt, 2<sup>nd</sup> by K. Rushlow to adjourn. All voting aye. Carried.  
Meeting adjourned at 10:20 A.M.

Respectfully submitted by:

David R. Alleman  
Vilas County Clerk

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