

Open meeting law complied with. Quorum verified.

Call to order:

The Public Property meeting was called to order at 9:00 A.M. at the Vilas County Courthouse by Chairman Ronald De Bruyne with the following committee members present: Maynard Bedish, Charles Rayala, Jr. and Kathleen Rushlow. Linda Thorpe was excused. Other persons present at various times during this meeting: Gene Leveille, Martha Milanowski, Chris Kamps, Joe Fath, Tim Evenson, Jim Galloway, Dave Leack and Brian Kyllonen representing PSC Alliance, Chuck Hunter representing Hunter Engineering and David Alleman.

Approve agenda to be discussed in any order by the Chair:

Motion by C. Rayala, 2nd by M. Bedish to approve the agenda with the agenda order at the Chair's discretion. All voted aye. Carried.

Approve previous minutes:

Motion by C. Rayala, 2nd by M. Bedish to approve the minutes of the April 14, 2009 meeting as presented. All voted aye. Carried.

Approval of bills:

Motion by C. Rayala, 2nd by M. Bedish to approve the bills as presented. All voted aye. Carried.

Social Services Dept. purchases:

Nothing presented.

Juvenile Intake purchases:

Nothing presented.

Public Health Dept. purchases:

The Public Health Dept. presented a written request for purchase of a desk/work station unit. Motion by R. De Bruyne, 2nd by K. Rushlow to table consideration of this item until the next meeting. All voted aye. Carried.

Hail damaged roofs – Vilas County Fairgrounds:

Motion by K. Rushlow, 2nd by C. Rayala to instruct Maintenance Director G. Leveille to advertise for roof repairs using 3 separate RFP's, one each for the Forestry Dept. buildings, the Fairgrounds buildings and the Social Services annex building. All voted aye. Carried.

Forestry Committee will call to order at approximately 9:30 A.M.:

Forestry Committee Chairman Steve Favorite called the Forestry Committee to order at 9:30 A.M. with the following members present: Bob Egan, Sig Hjemvick, Leon Kukanich and Fred Radtke. Motion by L. Kukanich, 2nd by S. Hjemvick to approve the joint Forestry / Property Committee portion of the agenda. All Forestry Committee members voted aye. Carried.

Closed Session with Public Property and Forestry Committees:

(Property Committee action) Motion by M. Bedish, 2nd by C. Rayala to convene into closed session pursuant to sec.19.85(1)(e) Wis. Stats. for the purpose of deliberating the purchase of public properties. All voted aye. Carried.

(Forestry Committee action) Motion by B. Egan, 2nd by F. Radtke to convene into closed session pursuant to sec.19.85(1)(e) Wis. Stats. for the purpose of deliberating the purchase of public properties. All voted aye. Carried. Joint closed session began at 9:35 A.M.

Adjourn closed session:

(Property Committee action) Motion by C. Rayala, 2nd by M. Bedish to adjourn from closed session pursuant to Wis. Stat. §19.85(1)(e) and return to open session. All voted aye. Carried.

(Forestry Committee action) Motion by S. Favorite, 2nd by S. Hjemvick to adjourn from closed session pursuant to Wis. Stat. §19.85(1)(e) and return to open session. All voted aye. Carried. Return to joint open session at 11:00 A.M.

The Committees may ratify any action taken in closed session:

(The following actions were taken jointly by members of both committees present)

Motion by K. Rushlow, 2nd by B. Egan to authorize the submission by Vilas County of an offer to purchase the Shepherd's Way School building and parking lot/playground property, located at 502 E. Division Street, Eagle River, WI, at a price of \$450,000.00. This offer to purchase shall contain the standard contingencies including, but not limited to required County Board approvals, and shall contain an additional contingency requiring a structural integrity analysis, and a feasibility study regarding the conversion of the property for County purposes and associated cost. All voted aye. Carried.

Motion by C. Rayala, 2nd by B. Egan to authorize the preparation of an RFP to study the feasibility and cost of constructing a new Social Services building on the Courthouse grounds. All voted aye. Carried.

Motion by K. Rushlow, 2nd by S. Hjemvick to prepare an RFP to study the feasibility and cost of constructing a Juvenile Detention facility, a second Courtroom including related offices and an inmate housing POD addition to the County Jail. All voted aye. Carried.

Forestry Chairman S. Favorite then appointed B. Egan, S. Hjemvick and K. Rushlow to a sub-committee charged with preparing and expediting all of the above RFP's.

Forestry Committee adjournment, continuation of Public Property meeting:

(Forestry Committee action) Motion by S. Hjemvick, 2nd by L. Kukanich to adjourn the Forestry Committee meeting. All voted aye. Carried. Forestry Committee meeting adjourned at 11:10 A.M.

Courthouse entrances study determinations – onsite tour with Chuck Hunter P.E.:

C. Hunter presented his findings and recommendations regarding the safety issues present at the Courthouse main and west entrances. The Committee then accompanied him onsite as he explained the recommended repairs needed. He proposed basic repairs and remodeling estimated to cost about \$7,000.00. He then recommended more comprehensive repairs and remodeling at an estimated additional cost of \$8,000.00. This

work would include remodelling both entrances to current safety standards for stair step riser height and railing placement. J. Galloway recommended that the Property Committee also undertake a long term program to address and remediate other safety issues regarding Courthouse interior stairways, hand railings and exterior sidewalks. Motion by K. Rushlow, 2nd by C. Rayala to authorize the preparation of an RFP to obtain costs for the repair and remodelling of the Courthouse main and west entrances, and to prepare a resolution to forward to the County Board requesting the necessary funds. All voted aye. Carried. C. Hunter was invited to submit an RFP to the Committee regarding his costs to oversee this project.

Sheriff's Dept. & Jail Purchases:

J. Fath presented the following Sheriff's Dept. purchase request:

10 - X26 XDPM Tasers at a total cost of \$8,199.50.

Motion by K. Rushlow, 2nd by R. De Bruyne to approve the Sheriff's Dept. purchase. All voted aye. Carried.

Tim Evenson presented the following Jail purchase requests:

1 - Ativa V180S Strip-cut shredder at a cost of \$599.99.

1 - Xerox MFP 3635X Copier/ Fax at a cost of \$1,844.00.

2 - X26E Tasers at a total cost of \$1,619.90.

2 - Motorola Turbo XPR6500 portable radios at a total cost of \$1,848.00.

Motion by C. Rayala, 2nd by M. Bedish to approve all of the Jail purchase requests. All voted aye. Carried.

Phone system study report - PSC Alliance:

Dave Leack and Brian Kyllonen presented the results of the study previously commissioned by the Public Property Committee. The findings recommended that Vilas County move towards that installation of a Voice over IP system as the replacement for the soon to be outmoded PBX phone system. Annual operating and maintenance costs were estimated to be much lower with this VoIP system. R. De Bruyne felt that more time was needed to study the data and recommendations as presented in the PSC Alliance written report. Motion by K. Rushlow, 2nd by C. Rayala to instruct IT Director C. Kamps to prepare equipment and cost recommendations to be presented to the Committee at the next meeting. All voted aye. Carried.

Information Technology report, travel and purchases:

C. Kamps requested permission to travel to Green Bay, WI for a meeting. Motion by K. Rushlow, 2nd by C. Rayala to approve the travel request. All voted aye. Carried.

C. Kamps requested permission for Tara Bellomy to take part in a NCTI online class at a cost of \$987.00 for the class and books. Motion by K. Rushlow, 2nd by C. Rayala to approve the class and the expense. All voted aye. Carried.

Maintenance Supervisor report and purchases:

G. Leveille reported that the Justice Center HVAC study would soon be finished. He then requested permission to purchase a feed water pump from First Supply at a cost of \$598.00. Motion by M. Bedish, 2nd by K. Rushlow to approve the purchase of the pump. All voting aye. Carried.

a. Justice Center sallyport floor coating – open bids:

The Chair then opened the following bids for this work:

1. Cool Crete - bid \$6,040.00
2. L&A Crystal – bid \$5,802.00
3. Applied Floor Solutions LLC – bid \$5,055.00

It was noted that Cool Crete did not supply a certificate of insurance as requested in the County's RFP. After the bids were examined by the Committee and by G. Leveille, a motion was made by K. Rushlow, 2nd by C. Rayala to accept the low bid from Applied Floor Solutions LLC in the amount of \$5,055.00. All voted aye. Carried.

Letters and Communications:

Nothing presented

Set next meeting date and time:

The next regular meeting was set for Thursday June 11, 2009 at 9:00 AM. .

Adjournment:

Motion by C Rayala, 2nd by M. Bedish to adjourn. All voting aye. Carried.

Meeting adjourned at 1:16 P.M.

Respectfully submitted by:

David R. Alleman

Vilas County Clerk

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