

Chair Kathleen Rushlow called the meeting of the Finance Committee at 8:33 a.m. on Thursday, September 17, 2009, in conference room #2, at the Vilas County Courthouse, Eagle River, Wisconsin.

All meeting notices were properly posted.

The following persons were present: Chair Kathleen Rushlow, Vice-Chair Christopher Mayer, Linda Thorpe, Charles Rayala and Steve Favorite. Others present were: County Board Supervisors Ron DeBruyne, Fred Radtke and Erv Teichmiller, Forest, Parks & Land Administrator Larry Stevens, Chief Deputy Joe Fath, Lieutenant Gary Peske, Jeff Cohen, Britney Ahlmann of Maximus, Inc., Dennis Malinowski, Director of Sequoia Consulting Group, Public Health Director Gina Egan, Vilas County Clerk Dave Alleman and Finance Secretary Marjorie Hiller.

A motion was made by C. Rayala, and seconded by S. Favorite to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye, carried.

A motion was made by C. Rayala, and seconded by C. Mayer to approve the August 17, 2009 minutes. All voting aye, carried.

Approval of Bills: (L. Thorpe left the meeting at 8:45 a.m. and returned at 9 a.m.) (Kathleen Rushlow left the meeting at 9 a.m. and returned at 9:11 a.m.) Motion was made by C. Rayala and seconded by C. Mayer to approve the bills and vouchers from the various departments. All voting aye, carried.

Investment of County Funds: Motion by C. Mayer and seconded by C. Rayala to approve the Treasurer's report. Discussion. All voting aye, carried. The Committee would like the County Treasurer to give a financial report at the November County Board Meeting.

CWAG per Diem: S. Favorite mentioned that the Corporation Counsel has reviewed the CWAG's bylaws. It appears that if the Commission on Aging has voted to affiliate with CWAG, they must designate a delegate to be the liaison between COA and CWAG and recommend to the County Board Chair for their official appointment. Motion by C. Mayer and seconded by S. Favorite to approve Fred Radtke's expense vouchers for attendance at the CWAG conference. All voting aye, carried.

Code Red System – Stand Alone Expense Account: A motion was made by C. Mayer and seconded by C. Rayala to create a separate stand alone Public Safety expense account for this code red system. Discussion. All voting aye, carried.

2009 Line Item Transfers: b. Forestry Dept. – Conservation/Fair Grounds Development/Shooting Range Line Items: Forest Administrator Larry Stevens discussed the safety reasons for this line item transfer request. Motion by C. Rayala and seconded by S. Favorite to approve the transfer of \$1,500.00 from the Conservation County Forest Patrol line item #100.56104.138 and \$15,123.00 from the Fairgrounds Development line item #270.55633.599 (a total of \$16,623.00), to the Outlay Shooting Range line item #100.57250.599. Discussion. All voting aye, carried.

Ted Ritter Requesting Out-of-State Travel to Attend the 2009 Michigan Lake & Stream Association Annual Meetings in Iron River, Michigan: A motion was made by L. Thorpe and seconded by S. Favorite to approve Ted Ritter attending all future Michigan Lakes & Stream Association Meetings in Michigan. All voting aye, carried.

Resolution Re: Claim for Dog Attack on Domestic Animals: Motion by C. Mayer, seconded by C. Rayala to approve sending this resolution for approval to the September 22nd County Board meeting. Discussion. All voting aye, carried.

2010 County Car Expense Line Item Budget: Due to the Public Health Department and the Land Information/Mapping Department using the County car, the creation of a separate expense line item for maintenance, etc. on the car was discussed. Presently, the maintenance expense is being paid out of the Land Information/Mapping budget. Motion by C. Rayala, seconded by L. Thorpe to approve setting up a stand alone County Car Pool Vehicle account, and submit a letter to the Public Property Committee regarding using another squad (which is to be traded-in) for use by the Juvenile Intake Supervision Worker. Discussion. All voting aye, carried.

Proposals to Prepare Indirect Cost Plan: Jeff Cohen, Britney Ahlmann of Maximus, Inc., and Dennis Malinowski of Sequoia Consulting Services explained their Company history and their indirect cost plan proposals. The Clerk's office will review the proposals and discuss them at the next Finance Committee meeting.

Erv Teichmiller – Human Service Report: Mr. Teichmiller discussed the possible 2009 deficit of \$350,000 - \$500,000. He mentioned that they are working with the new interim director in trying to make cuts to bring that deficit down as well cutting expenses for their 2010 budget.

2009 Line Item Transfers – A. Sheriff and Jail Budgets: A motion was made by C. Rayala and seconded by S. Favorite to approve the following line item transfers:

Transfer \$5,000.00 from the Deputy Salaries line item #100.52101.117 to the Part-time Deputy Salaries line item #100.52101.139; transfer \$5,000.00 from the Telecommunicator Salaries line item #100.52101.129 to the Part-time Telecommunicator Salaries line item #100.52101.238; transfer \$5,000.00 from the Correctional Officer Salaries line item #100.52701.128 to the Part-time Correctional Officer Salaries line item #100.52701.189; transfer \$5,000.00 from the Kitchen Equipment Purchase line item #100.52701.819 to the Kitchen Supplies line item #100.52701.423; and transfer \$5,000.00 from the Jail Equipment Purchase line item #100.52701.810 to the Jail Supplies line item #100.52701.310. All voting aye, carried.

Motion by C. Rayala, seconded by S. Favorite to approve the transfer of \$14,000.00 from the Outlay 911 Mapping Maintenance line item #100.57225.599 and disburse \$5,900.00 to the Fire Repeater Outlay line item #100.57238.810 and \$8,100.00 to the Special Communication Project Fund line item #920.57215.820. All voting aye, carried.

County Credit Card for Public Health Purchase: Public Health Director Gina Egan appeared regarding the purchase of signs for the flu clinics which will be paid from the

Preparedness Grant. She would like to use the County Credit Card for ordering the signs online from Office Depot. Motion by C. Mayer, seconded by C. Rayala to approve. All voting aye, carried.

2010 Restorative Justice Budget Appropriation: County Board Supervisors Ron DeBruyne and Fred Radtke discussed the 2010 Restorative Justice Appropriation with the committee. A motion was made by S. Favorite and seconded by C. Mayer to approve the same appropriated amount as 2009 which is \$18,700.00. Discussion. S. Favorite and C. Mayer amended their motion to read that the 2010 appropriation be \$17,765.00, which is 5% less as requested in the Budget Instructions. All voting aye, carried.

Wireless Expense Management Bid: County Clerk Dave Alleman reported that Jim Breitman of Global Wireless Solutions contacted him regarding Vilas County hiring his firm to do a wireless expense management plan to see if the County is spending too much money on wireless service. A motion was made by K. Rushlow and seconded by S. Favorite to refer this matter to the Public Property Committee. All voting aye, carried.

Approval of Seminars and Lodging: Motion by L. Thorpe and seconded by C. Mayer to approve Jerri Radtke to attend her District meeting October 9th, 2009 in Menominee, and her WCTA Fall Seminar October 13th – 16th at Egg Harbor. All voting aye, carried.

Motion by C. Rayala, seconded by L. Thorpe to approve Assistant District Attorney David Breedlove to attend the 2009 SPET Fall Conference November 4th – 6th at Elkhart Lake. All voting aye, carried.

2010 County Board Budget: The committee worked on decreasing their budget by at least 5 percent. Motion by C. Mayer, seconded by S. Favorite to submit a total budget of \$148,700.60. Discussion. All voting aye, carried.

Letters and Communications: None.

Future Meeting Dates: The next scheduled Finance Committee meeting is Thursday, October 15th and the Finance Budget Hearings are scheduled for Monday October 19th and Tuesday October 20th.

Motion by C. Rayala and seconded by S. Favorite to adjourn. All voting aye, carried.

Meeting adjourned at 12:08 p.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Marjorie Hiller