

Chairman Teichmiller called to order the regular meeting of the Commission on Aging Committee at 9:20 am, on September 10, 2009, at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

**Present:** Gussick, Haller, Haws, Main, Myers, Nielsen, Platner, Wedell, Wise and Teichmiller. Staff present, Director Fortmann and Richmond. Members Excused were Hansen and Montgomery. Also present were Verdelle Mauthe and Eric Johnson from the Lakeland Times.

**Approve Agenda:** Agenda has been properly posted. Nielsen moved, Platner seconded to approve the Agenda as mailed.

- May be changed at the discretion of the Chair. Carried.

**Approve Minutes:** There was a motion to approve the Minutes of the Regular Commission Meeting of August 11, 2009, the Minutes of the Nutrition Advisory Council Meeting of August 20, 2009, and the Minutes of the Transportation Sub-Committee Meeting of August 26, 2009, made by Haws with a second by Gussick. Carried.

**Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:**

- Teichmiller stated he was not able to attend the Board Meeting.
- Fortmann was asked to mentor a new Director in Pepin County.
- 2010 estimated Budget was received late Wednesday and there were a few slight decreases.
- Teichmiller introduced Dave Alleman, County Clerk and Marge Hiller from the County Clerk's office.

**Agenda Item #5 Program and Committee Reports**

**Directors Report:**

- Fortmann stated that Richmond has come up with a plan to save the county money by taking the last 2-3 months of her salary out of the Escort and Nutrition Program budgets. This is allowed in the policies of these grants.
- Fortmann stated that Ace Hardware has donated the 75 five gallon buckets that we will be using for our Home Delivered Meal Participants Emergency Bucket Kits. We will provide a 3 day supply of non-perishable foods, a flashlight and a guide on emergency procedures.
- The first of the season Community dinner was held at the First Congregational Church in Eagle River. Grandparents Raising Grandchildren were invited and distributed a brochure explaining their program.
- Senior Expo will be held on October 15, 2009. Fortmann stated that the Commission has 3 booths to give to non-profit groups. He has already been asked by S.E.R.V.E., Daybreak and Bureau for the Blind could share a booth and the PrimeTimers. Flu shots will be available at the Expo.
- Commission on Aging will hold their first annual Alzheimer's Candlelight Vigil at the Aspirus Lillian Kerr Healthcare facility on November 12, 2009 at 5:00 p.m. We hope all will attend.
- Alive to Life Conference will be held on October 7, 2009, at the Rouman Cinema in Rhinelander. Anyone wishing to attend should contact the Oneida County Department on Aging for their reservations.

### **Friendly Visitors/Family Caregiver Support:**

\* Barron reports

- a. Friendly Visitors, 7 visitors visited 10 persons, 8 phone visits and 140 miles driven.
- b. Living Well with Chronic Conditions Class starts on September 21, 2009, at 2:00 p.m. in St. Germain at the Community Center.
- c. Resource Guides have been sent to the printer.

### **Chore:**

LaFata gave her report as follows:

1. Ten households received reimbursement for 68 hours of service = \$2,090.00.
2. There were no expenses for handyman this month.
3. No one on waiting list.
4. Budget balance is \$15,737.52.

### **Alzheimer's:**

1. Three households received reimbursement in the amount of \$1,011.98.
2. Budget balance is \$5,015.02.

### **Escort:**

1. Twenty-six clients driven > 3493 = \$1,933.29 cost
2. Volunteers donated 194.25 hours of service
3. Cash donations = \$5,393.32 year to date.
4. Platner asked if we travel to Milwaukee or Madison for doctor's appointments. Richmond responded if we can find a driver to go that far, we would accommodate the client.

### **Nutrition:**

1. 2234 meals served in August.
2. Cost = \$19,379.19.
3. Donations = \$7,740.00, Year to date totaled \$60,271.13.
4. Richmond explained difference in numbers for home delivered meals and what the eligibility requirements are for home delivered meals.
5. Wedell stated that she had lunch at the Kalmar Senior Center last week and it was very good.

### **Benefit Specialists**

Gengle and Williams presented their report.

1. 33 clients assisted, 39 issues addressed.
2. Economic impact was \$17,566.82 for August.
3. Year to date economic impact = \$1,295,167.44.
4. There were 3 attendees at the Insurance Puzzle Workshop.
5. Fortmann stated that Gengle and Richmond will be speaking to the Northwoods Senior Group in Boulder Junction on October 8. Fortmann stated he will be contacting other senior groups to see if they would like a Benefit Specialists to speak at their meeting.

### **ADRC:**

1. There was a meeting in Rhinelander with a consultant to get the 5 counties and 3 tribes together on September 9, 2009.
2. Buck Rhymes will be the consultant to organize our application to the State to become an ADRC by January 1, 2011.
3. The ADRC Conference will be held in Stevens Point on September 21 & 22, 2009.

4. There was a smaller Task Force organized, Teichmiller, Fortmann and Schiek will be a part of this Committee.
5. Discussion was held on joining Forest County ADRC instead of “forming” a new ADRC.

### **CWAG:**

1. Radtke distributed a document explaining what CWAG is and does for the Seniors.
2. Radtke stated there was a mistake on the last page, it should be 125,000 members and 7,000 life long members.
3. Radtke stated CWAG is in search for an Executive Director and the deadline is September 15, 2009.
4. CWAG at their last teleconference discussed doing a survey for ADRC’s and how they are affecting seniors and Commission on Aging departments.

### **Agenda Item #6 Old Business**

#### **Monthly Expense Report**

1. Total monthly expenditure = \$34,715.04.
2. Year to date = \$286,959.58 approximately 52% of the total budget.

#### **Addition of Days -Nutrition Program:**

-Fortmann stated that starting on September 14, we will be adding a day to four of the nutrition sites. Phelps will be adding Thursdays, Land O’Lakes will be adding Tuesdays, Boulder Junction will be adding Fridays and Fibbers will be adding a Saturday early evening meal.

There was a motion by Nielsen with a second by Platner to approve the added days to 4 sites starting the week of September 14, 2009 until December 31, 2009. Carried.

#### **Approval of Aging Unit Plan 2010-2012**

There was a motion by Nielsen with a second by Mains to approve the Aging Unit Plan for 2010-2012 and send it onto the State. Carried.

### **Agenda Item #7 New Business**

#### **Travel Requests**

-Travel Request sheet was distributed.

-There was a request to pay expenses for Nielsen for travel for the Bureau of the Blind. Teichmiller stated that since the County Board Chairman did not officially appoint Nielsen to this Committee, we would not be able to approve this travel/expenses. Teichmiller requested that it be put on next month’s Agenda to have a motion for this appointment.

-Motion to approve the travel requests as printed by Platner with a second by Gussick. Carried.

#### **CWAG Liason Request to County Board Chair**

There was a motion by Wedell with a second by Haws to ask County Board Chair to appoint Radtke as our delegate to CWAG. Carried.

#### **Transportation Budget**

-Richmond explained that after the Club’s had requested their money, we received confirmation of the amount we will receive from Wisconsin Department of Transportation for 2010. The extra funds will go into the Escort Program because anything that is not used in 2010 will return directly to the Trust Account to be used for purchase of vehicles or major maintenance expenses.

-Nielsen stated that Northwoods Seniors will be getting the new vehicle in October or November, 2009.

-There was a motion by Myers with a second by Platner to approve the Club's requests for funds. Carried.

### **Part Time to Full Time Benefit Specialists**

-Fortmann requested the part-time Benefit Specialists go to full time status starting on November 1, 2009 through December 31, 2009.

-Teichmiller asked for clarification on where the funding comes from. Richmond explained it is state funds.

There was a motion by Nielsen with a second by Haws to approve and Fortmann to bring to the Personnel Committee. Carried.

### **Request for Daybreak Insurance Funds**

-Fortmann stated that in 2008 we provided funds to cover Daybreak's insurance in the amount of \$494.00. Daybreak is requesting the same amount.

There was a motion by Gussick with a second by Wedell to approve \$494.00 be expended to cover Daybreak's insurance costs. Carried.

### **Agenda Item #8 Public Comment**

- ✓ Verdelle Mauthe thanked the Commission on Aging for the use of a table at the Senior Expo. Haws also thanked the Commission on behalf of S.E.R.V.E. organization.
- ✓ Haws stated that Eric Johnson does a great job on getting the Commission on Aging in the paper.
- ✓ Nielsen asked why Montgomery has not been at the meetings. Fortmann stated he was working to get someone at the meetings.
- ✓ Radtke stated he will be running bingo at the Senior Expo to be held at the Derby Track.
- ✓ Radtke mentioned that Restorative Justice will be putting on a one-day seminar on "Bulleying" on October 6, 2009 from 11:00 – 1:00 p.m. at the Eagle River Inn. Bulleying of a senior can lead to elder abuse.

### **Agenda Item #9 Letters and Correspondence**

- ❖ Fortmann will be delivering a letter of thanks to David Eibner from Ace Hardware for their donation of the Emergency Buckets for our home delivered meal participants.
- ❖ Teichmiller thanked the Committee for their participation on this Board. This Committee does good work.

### **Agenda Item #10 Approval of Vouchers:**

There was a motion by Nielsen with a second by Platner to approve the payment of the August bills. Carried.

### **Future Meeting Date:**

**OCTOBER 9, 2009, AT VILAS COUNTY COURTHOUSE, CONFERENCE ROOM #2, EAGLE RIVER, WISCONSIN.**

**Adjournment:** There was a motion by Nielsen with a second by Myers to adjourn at 11:20 a.m. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Susan Richmond  
Administrative Secretary

Joe Fortmann  
Director