

Vice-Chairperson Platner called to order the regular meeting of the Commission on Aging Committee at 9:20 am, on December 10, 2010, at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

Present: Haws, Main, Myers, Montgomery, Radtke, Wise and Wedell. Staff present, Director Fortmann and Richmond. Members Excused were Hansen and Teichmiller.

Approve Agenda: Agenda has been properly posted. Myers moved Radtke seconded to approve the Agenda as mailed.

- May be changed at the discretion of the Chair. Carried.

Approve Minutes: There was a motion to approve the Minutes of the Regular Commission Meeting of November 11, 2010, by Myers with a second by Haws. Carried.

Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:

-Fortmann reported that GWAAR has now moved to 1414 MacArthur Road, Ste. A, Madison, WI.

-PSA Meeting will be held for Directors on January 27, 2011, in Minocqua.

-Fortmann stated advocacy has never been more important than now since we have a new Governor.

-Platner asked that we continue to speak with Senator Kohl and keep advocating for seniors.

-Wise questioned what exactly does GWAAR do for us. Fortmann responded that he would get it into more detail later but that they provide the financial funding for us.

Agenda Item #5 Program and Committee Reports

Directors Report:

- Various pieces of info distributed (if interested, please put name on top of it and a copy will be sent)
- Daybreak is still looking for an Executive Director. Fortmann made a recommendation to Sandy Slagle for a new Executive Director.
- Still seeking 2 people that might be interested in serving on the Commission on Aging Committee.
- Fortmann reported that the County will start Employee Performance Evaluations in 2011. Fortmann stated that this Committee will need to go into Closed Session to evaluate him as Director.
- Volunteer Christmas Party will be on Tuesday, December 14, 2010, at Eagle Waters Resort.
- Discussions held on an advocacy issue concerning both GWAAR and CWAG. Myers asked if he should continue to be the representative. Discussions continued with input from Radtke and Myers. Fortmann will bring a Plan/Proposal to the next meeting.
- Platner asked if Fortmann could make copies of all the Common Messages for ADRC for everyone.
- 2011 Meeting Dates distributed
- Response to the Quality question from Cynthia Ofstead of DHS, who was the author of Silver Tsunami.
- All you can eat Soup to benefit Tri-County Domestic Abuse sheet distributed

Friendly Visitors/Family Caregiver Support:

* Barron reported as her last report:

- a. Friendly Visitors, 5 visitors visited 7 persons, 14 hours and 119 miles driven.
- b. Barron updated the office resources before she left.
- c. Barron has been working with Amie Rein to orient her to the position.

Chore:

LaFata reported:

1. Thirteen households received reimbursement for 116 hours of service. Total reimbursement for the month of November was \$2,434.00. Balance of program is \$7,083.00.
2. No one on waiting list.

Alzheimer's:

1. Three requests received for reimbursement in the amount of \$413.89.
2. Budget balance is \$2,136.46.
3. Richmond stated that we will be contracting with the Alzheimer's Association with any leftover monies.

Escort:

1. Nine clients driven > 1245 = \$1,633.83 cost.
2. Volunteers donated 55.5 hours of service
3. Cash donations = \$4,544.56 year to date.
4. Fortmann distributed a letter from Patrick Fuchs and Gail Schwersenka regarding a link for Vilas County to fill out the Mobility Survey. Fortmann will also get hard copies for the ones that asked him for a certain number.
5. Fortmann had a meeting with City Coordinator regarding public transportation. The City is not interested due to the costs involved.

Nutrition:

1. 2398 meals served in November.
2. Cost = \$22,180.96.
3. Donations = \$5,920.75, Year to date totaled \$72,216.04.
4. Fortmann stated that we are projecting to serve 26,000 meals this year, which is well in the budget.
5. Wedell questioned how far can the bus travel for the nutrition program and how far do we deliver meals? Richmond responded that the Club determines how far the bus will go to pick participants up and there are areas in the County that we cannot serve home delivered meals to because of food safety policies and how far the volunteers are willing to drive.
6. Gobble Sue's picture from the food drives around the county were passed around.

Benefit Specialists

Gengle and Williams reported:

1. 99 clients assisted, 111 issues addressed.
2. Economic impact was \$199,472.66 for November, with a year to date \$974,314.27.
3. There were 20 attendees at the monthly Insurance Puzzle Workshop.
4. Fortmann stated that the State is looking into doing a unified system across the State so all Benefit Specialists are reporting the same way.

ADRC:

1. Fortmann stated the Contract for MCO is held by the State. They suggested forming a Search Committee, but there is no money to hire a consultant, so the counties will have to do this on their own.
2. Next meeting for the ADRC Local Group will be held at the Kalmar Senior Center on December 17, 2010. The next ADRC Planning Group will meet in Crandon on December 15, 2010.
3. Fortmann stated the State Aging ADRC Conference will be held April 12-13, 2011, in the Wisconsin Dells.

CWAG:

No report was given. Discussions held earlier in the meeting.

Agenda Item #6 Old Business

85.21 Specialized Transportation Application

Radtke made a motion to forward the 85.21 Specialized Transportation Application onto the Wisconsin Department of Transportation, Myers second the Motion. Carried.

Monthly Expense Report

1. Total monthly expenditure = \$40,218.73.
2. Year to date = \$426,188.02 approximately 76% of the total budget.

Agenda Item #7 New Business

Travel Requests

-Travel Request sheet was distributed.

-Motion to approve the travel request sheet by Radtke with a second by Myers. Carried.

Office Equipment Request

IT Proposal distributed for the following:

4 Workstation Upgrades	\$942.04
Sound Bar Speakers	\$ 50.51
Mobile Printer	\$255.83
Laptop Computers (2)	\$3105.00
Upgrade Gengle's Printer	\$1300.39

Total \$5651.77

There was a motion to approve the proposal by Myers with a second by Haws. Carried.

Purchase of Service Agreement

-There was a Purchase of Service Agreement in the amount of \$1904.86 with the UW Extension Office. Richmond explained that we work with the UW Extension Office and Terri Miller to do presentations at each meal site monthly and they also do one on one nutrition counseling when requested. There was a motion by Myers with a second by Main to approve \$1,904.86 for UW Extension. Carried.

Agenda Item #8 Public Comment

No comment.

Agenda Item #9 Letters and Correspondence

Fortmann passed around two thank you cards that we had received, one was from Daybreak for funding their insurance and the second was from S.E.R.V.E. for helping with a meal promotion.

Agenda Item #10 Approval of Vouchers:

There was a motion by Radtke with a second by Platner to approve the payment of the November bills. Carried.

Future Meeting Date:

JANUARY 11, 2011, AT VILAS COUNTY COURTHOUSE, CONFERENCE ROOM #2, EAGLE RIVER, WISCONSIN.

Meeting adjourned at 11:00 a.m. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Susan Richmond
Administrative Secretary

Joe Fortmann
Director