

COMMISSION ON AGING MEETING

MARCH 11, 2009

Vice-Chairman Nielsen called to order the regular meeting of the Commission on Aging Committee at 9:00 am, on March 11, 2009, at the Vilas County Courthouse, Conference Room 2 in Eagle River, Wisconsin.

Present: Black, Gussick, Hansen, Haws, Nielsen, Platner, and Teichmiller. Staff present, Director Fortmann and Richmond. Members Excused were Montgomery, Rollmann, Wedell and Wise. Also present was Verdelle Mauthe.

Approve Agenda: Agenda has been properly posted. Gussick moved, Hansen seconded to approve the Agenda as mailed.

- May be changed at the discretion of the Chair. Carried.

Approve Minutes: There was a motion to approve the Minutes of the Regular Commission Meeting of February 12, 2009, and the Minutes of the Nutrition Advisory Council Meeting of February 18, 2009, by Haws with a second by Gussick. Carried.

Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:

-Both Teichmiller and Nielsen applied and have been interviewed to be a Board Member of GWAAR.

-Fortmann has finally gotten a list of employees from GWAAR.

-Fortmann stated that he has received notification of Director's Meetings being set up throughout the state. He will try to go to the Antigo meeting.

-Fortmann is very disappointed with how little we have been helped by GWAAR so far.

-There was no written report for February.

Agenda Item #5 Program and Committee Reports

Directors Report:

- A new copy of the Committee list was distributed. Fortmann asked that if there are any changes, to please let him know.
- Incident Report from the Phelps incident is in Fortmann's possession and everything turned out fine. A blank Incident Report that is used by the Sheriff's Department was distributed. Everyone agreed that we should use this form since it had already been approved for the Sheriff's office.
- Grandparents Raising Grandchildren gathering was held at The Waters in Minocqua on February 15. There were 29 water passes issued. There were 6 Kohl's volunteers, 11 adults attended the meeting.
- Volunteer policies is underway. Haws questioned why volunteers had to give their Vehicle Title and several volunteers have questioned her. Fortmann explained that this is State Policy and he has had to give the same information that we are asking for at other job positions he has held. Fortmann also distributed the Confidentiality Form and the RSVP form for everyone to sign up and return to Richmond.
- The Falls Prevention sessions went well and the last two are being held on March 11 at the Kalmar Senior Center and March 25 in Lac du Flambeau. Fortmann asked if we could recognize Spine and Sport in April. Teichmiller suggested that we put a Press Release together to thank them for donating their time.
- The Vilas Vision group has met 5 times. Fortmann stated he is making great connections and meeting a lot of great folks. Fortmann will be volunteering at the Community Dinners.

Fortmann will discuss with Pam Zaugg about the Community Garden and getting volunteers to help with that garden and then be able to use some of the produce for the Food Pantry.

- The Benefit Specialists have been doing Homestead Tax Credits around the County. Nielsen and Teichmiller stated that the Benefit Specialists are doing such a great job. The Committee needs to talk up our Commission on Aging programs.
- Fortmann stated he will be out of the office from March 23 through March 30, 2009.

Friendly Visitors/Family Caregiver Support:

* Barron reports

- a. 6 Friendly Visitors, visited 12 persons, 14 phone visits and 174 miles driven.
- b. She has cancelled the Chronic Disease Class that was to start in March. Fortmann stated that we may try to offer the class “free of charge” in fall.
- c. Powerful Tools Class brochures are attached to this report. Committee asked to distribute to anyone that is in need of class.
- d. Newspaper will appear this week in the two local papers.

Chore:

1. Thirteen households reimbursement for 94 hours of service = \$639.00.
2. There were no expenses for handyman this month.
3. No one on waiting list.

Alzheimer's:

1. Three households received reimbursement in the amount of \$428.85.
2. Budget balance is \$10,664.15
3. Project LifeSaver will soon be providing wristbands and we could use some of these funds for purchase of a wristband.
4. Teichmiller asked that Jim Galloway come to the April Meeting to talk about Project LifeSaver.

Escort:

1. Twenty-five clients driven > 2270 = \$1,435.98 cost
2. Volunteers donated 146 hours of service
3. Cash donations = \$1425.03 year to date.
4. Richmond stated that we have received a few more drivers through the Volunteer Orientation meetings.

Nutrition:

1. 2168 meals served in February.
2. Cost = \$19,516.21
3. Donations = \$6,568.75, Year to date totaled \$14,832.55.
4. Fortmann stated that the numbers looked more severe than they really are. We are in compliance now with the State and in that consideration, we were down about 100 meals.
5. In June, Fortmann will be looking at this again to see if we can add a day to sites again at the end of the year.

Benefit Specialists

Gengle reports

1. 63 clients assisted, 83 issues addressed.

2. Economic impact was \$199,766.60 for February.
3. Year to date economic impact = \$498,701.92.
4. There were 8 attendees at the Insurance Puzzle Workshop.
5. AARP completed 57 tax returns.
6. Gussick stated that a friend of hers commented on how wonderful Gengle was to her.

ADRC:

1. Teichmiller stated the Committee will continue to meet
2. Shortfall in the State budget has rolled back the start-ups of ADRC's/Family Care to the "white counties". We are in the hopper for 2011-2013 Budget if there is money.
3. Teichmiller will propose a consortium between Vilas/Forest/Oneida and Florence and the 3 Tribes in the area.

CWAG:

1. Radtke was absent so no report was given.
2. CWAG District 7 Meeting is on Monday, March 23, 2009, in Stevens Point. Radtke has arranged for the PrimeTimer's van to take anyone interested in going. Platner, Gussick, Haws, Nielsen and Wedell will be attending.
3. Teichmiller confirmed that there would be no funds reimbursed, this is on their own.
4. Gussick mentioned that it would be nice if our local radio station would have the local representative talk on the radio once a month about what is happening in Madison.

Agenda Item #6 Old Business

Monthly Expense Report

1. Total monthly expenditure = \$40,367.97.
2. Year to date = \$69,993.20 approximately 13% of the total budget.

Committee Job Description:

- Draft distributed and discussion was held on term limits.
- There are two members that have reached their term limit.
- Black stated that he could involved because of Fred Radtke's dedication and he admired his volunteer efforts.
- Richmond reinforced that we were asking the two members to stay on until we find a replacement. There was a motion to approve the Job Description as is by Platner with a second by Gussick. Carried.

Agenda Item #7 New Business

Travel Requests

- Travel Request sheet was distributed.
 - April 21 & 22 WRAPP Conference for Director
 - April 21 PSA Meeting for Director
 - May 3-5 Alzheimer's Conference for Benefit Specialists
 - May 8 Diversity of Disabilities for Benefit Specialists
 - May 19-20 WAND Conference for Nutrition Coordinator
- Motion to approve all travel requests by Nielsen with a second by Platner. Carried.

Pet Policy

- Fortmann stated this was developed because there was a dog bite in another county and we want to protect our home delivered meal drivers.
- Teichmiller asked that Corporation Counsel take a look at this.

- There was a motion to support this policy initially with Corporation Counsel's approval by Nielsen with a second by Haws.
- Fortmann stated that he will bring back the final policy at the April meeting.

Land O' Lakes Contract:

- Initially Gateway stated they wanted to sever ties with the Vintage Inn. After reviewing comment sheets we had, Fortmann stated that he was in favor of this suggestion.
- In the meantime, Vintage Inn contacted Fortmann and stated that they wanted to be relieved of their Contract as of March 20, 2009.
- We cannot move forward with the new vendor until we have a Food Inspection Report and Insurance Declaration page.
- Corporation Counsel has concluded that we do not have to go through the bid process again.
- There was a motion to accept the new vendor, 1938 North LLC, providing they provide us with the necessary bid paperwork by Platner with a second by Nielsen. Carried.

Resolution for Boulder Junction Site Manager:

- Fortmann send around a Resolution for everyone to sign to approve a new site manager for the Boulder Junction nutrition site.
- Fortmann explained the events that lead up to this vacancy.
- Fortmann and Richmond have received all of the County property back.
- Richmond stated that we have had a volunteer doing a great job and she is willing to continue until we have found a permanent replacement.

Resolution for OCI Funds:

-Fortmann stated that he is withdrawing this Resolution at this time.

Committee Term Limits:

- Teichmiller stated Rollmann and Black have reached their term limits.
- Platner requested that Mauthe make announcements at the Prime Timers meeting and at the nutrition site to help with finding replacements.
- Fortmann stated that advocacy is part of their Job Description.
- Fortmann stated that he will start to advertise for this also and asked that the two members stay on until we find a replacement.

Agenda Item #8 Public Comment

- ✓ Haws stated that she received a phone call from a credit card company and that everyone needs to be careful of fraudulent calls.
- ✓ Mauthe mentioned that CWAG puts out a paper called the Fraud Alert and that if anyone has questions about a call they receive to contact the State.
- ✓ Mauthe mentioned that the Prime Timers are pursuing with Howard Young a program to pick up stranded patients from the Emergency Room after hours. This will be used as a last resort for people that have no other options available to them.

Agenda Item #9 Letters and Correspondence

- ❖ No letters or correspondence this month.

Agenda Item #10 Approval of Vouchers:

There was a motion by Nielsen with a second by Platner to approve the payment of the February bills. Carried.

Future Meeting Date:

APRIL 9, 2009, AT THE VILAS COUNTY COURTHOUSE, CONFERENCE ROOM #2 IN EAGLE RIVER, WISCONSIN, AT 9:00 A.M.

Adjournment: There was a motion by Haws with a second by Gussick to adjourn at 11:20 a.m. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Susan Richmond
Administrative Secretary

Joe Fortmann
Director