

**VILAS COUNTY COMMISSION ON AGING
NUTRITION ADVISORY COUNCIL**

MAY 4, 2009

Chairperson Platner called to order the Nutrition Advisory Council meeting of the Commission on Aging at 1:00 p.m., on May 4, 2009, at Phelps Senior Center, Phelps, Wisconsin.

Present: The following persons were present: Sharon Bigjohn, Betty Gussick, Betty Hansen, Ray Johnson, Mary Platner and Donna Rollmann. Staff present were Director Joe Fortmann and Nutrition Coordinator, Susan Richmond.

Approve Agenda: Gussick moved and Rollmann seconded the motion to approve the Agenda as mailed, which order may be changed at the discretion of the Chair. Carried.

Approve Minutes: Rollmann moved and Hansen seconded the motion to approve the Minutes of the Nutrition Advisory Council held on February 18, 2009. Carried.

Agenda Item #5 Discussion and approval of Senior Dining Site Review:

- ✓ Site Review of Fibber's Restaurant was distributed.
- ✓ Platner stated that the Committee will tweak the form at the end of the year to make it more appropriate in some areas.
- ✓ Committee took a moment to compile their Site Review of Phelps and turned them into Richmond
- ✓ Richmond stated they would receive the results at the next Advisory meeting.

Agenda Item #6 Oneida Village Nutrition Contract Resignation:

- Fortmann stated Oneida Village resigned their contract effective June 26, 2009.
- Fortmann received assurance in writing that Oneida will continue until that end date.

Agenda Item #7 New Vendor Possibility:

- ❖ Fortmann, as confirmed with Corporation Counsel, contacted the second bidder (from the bidding process done in September, 2008) for the Kalmar Senior Center to see if they would be interested.
- ❖ Lynn's Catering out of Rhinelander, serves 600 meals a day to four different northern counties.
- ❖ Fortmann will draw up contract for Lynn's Catering to start as of June 29, 2009.

Agenda Item #8 Updates from Site Representatives:

- Bigjohn, representative for Lac du Flambeau replacing Danielle Montgomery, reported that they have hired part-time help for their office.
 - Discussion held on how to bring up the numbers for the non-Native Americans dining there.
 - Menu's could be printed in the Lakeland Times.
 - Bigjohn reported that they are trying to start up activities at the site including an exercise program.
- Hansen reported for Phelps that they are requesting a 4 drawer filing cabinet that locks and a CD Radio Player.
 - Richmond stated they are working on the voicemail issue for the site.
- Rollmann reported for Fibbers that everything was working good.

- Johnson reported for Land O'Lakes that the new vendor was very friendly, the food is very good.
- Gussick reported for Kalmar Senior Center that they really need to replace Bobbie Almquist who has hired by Experience Works to work the kitchen, as soon as possible.
-Fortmann stated we have contacted Experience Works and are working on getting a replacement.

Agenda Item #9 Suggestions from Members:

- ✓ Richmond informed the Committee that she was asked and accepted to serve as the Northern Delegate for the Wisconsin Association of Nutrition Directors Executive Board. The Committee felt this was a good opportunity for our county.
- ✓ Richmond stated that she has ordered an Exercise Book, one for each of the nutrition sites. A pamphlet was distributed explaining the book.

Next Meeting Date will be: Monday, June 22, 2009, at Gateway Lodge, Land O'Lakes Senior Dining Site. We will have lunch at 11:30 a.m. and the meeting will follow at 12:30 p.m. Richmond reminded everyone that they need to call in their reservations as part of the Site Review that they will need to complete. Information on how to reserve will appear on the Agenda.

Rollmann made a motion to adjourn at 2:05 p.m., Gussick seconded the motion. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Susan Richmond
Nutrition Coordinator

Joe Fortmann
Director